



## Library Board Meeting Agenda

### **Indianapolis-Marion County Public Library**

**Notice Of The Regular Meeting  
April 25, 2022**

**Library Board Members Are Hereby Notified That The Regular Meeting  
Of The Board Will Be Held At The**

**Library Services Center  
2450 North Meridian Street, Room 226  
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items  
Dated This 20th Day Of April, 2022**

**The public is invited to view/listen  
to the Regular Meeting via a YouTube live stream link which will be  
available on the Library's website prior to the start of the Meeting as follows:**

**<https://www.indypl.org/about-the-library/board-meeting-times-committees>**

**Public comment can be made in-person at the Library Services Center.**

**JUDGE JOSE D. SALINAS  
President of the Library Board**

### **-- Regular Meeting Agenda --**

- 1. Call to Order**
- 2. Roll Call**

## 3. Public Comment and Communications

### a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

### b. Dear CEO Letters and Responses (at meeting)

### c. Correspondence for the Board's general information. (at meeting)

## 4. Approval of Minutes

### a. Executive Session, March 25, 2022 (enclosed)

### b. Regular Meeting, March 28, 2022 (enclosed)

## COMMITTEE REPORTS

## 5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Hope C. Tribble)

### a. Report of the Treasurer – March 2022 (enclosed)

### b. Resolution 18 – 2022 (Transfer Between Classifications and Accounts) (enclosed))

- c. **Resolution 19 – 2022** (Approval of OCLC, Inc. Cataloging, Metadata and Interlibrary Loan Subscription Services Agreement Renewal) (enclosed)
- d. **Resolution 20 – 2022** (Approval of Baker & Taylor Book Leasing/High Demand Services Agreement Renewal) (enclosed)
- 6. **Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**
  - a. **Resolution 21 – 2022** (Amend Staff Agreement for Sunday Credit) (enclosed)
  - b. **Resolution 22 – 2022** (Sunday Credit and Schedule Policy) (enclosed)
- 7. **Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**
  - a. **Resolution 23 – 2022** (Approval to Award a Construction Services Contract for the Glendale Replacement Branch Solar Photovoltaic System Project) (enclosed)
  - b. **Resolution 24 – 2022** (Approval to Award a Construction Services Contract for the Fort Ben Branch Solar Photovoltaic System Project) (enclosed)
  - c. **Resolution 25 – 2022** (Approval to Award a Construction Services Contract for the Spades Park Branch Lighting Upgrade Project) (enclosed)
  - d. **Resolution 26 – 2022** (Approval to Award a Construction Services Contract for the Central Library Atrium Carpet Replacement Project) (enclosed)
- 8. **Library Foundation Update (Dr. TD Robinson, Library Board Representative)**
- 9. **Report of the Interim Chief Executive Officer**
  - a. **Confirming Resolutions:**
    - 1) **Resolution Regarding Finances, Personnel and Travel (27 – 2022)**

Enclosed.

## **UNFINISHED BUSINESS**

**10.**

## **NEW BUSINESS**

**11.**

## **DISCUSSION AND AGENDA BUILDING**

**12. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**May 2022 –**

## **INFORMATION**

**13. Materials**

- a. **Notes of April 12, 2022 Facilities Committee Meeting** (enclosed)

**14. Board Meeting Schedule for 2022 (Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Board Meeting Schedule for 2022** will be updated as necessary throughout the year.
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

**15. Notice of Special Meetings**

## **16. Notice of Next Regular Meeting**

Monday, May 23, 2022, at the Library Services Center, 2450 North Meridian Street,  
at 6:30 p.m.

## **17. Other Business**

## **18. Adjournment**



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**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
MARCH 28, 2022**

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The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana on Monday, March 28, 2022 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

Judge Salinas called the meeting to order. Mr. Biederman acted as Secretary.

**2. Roll Call**

Members present in person: Mr. Biederman, Mr. Bigsbee, Dr. Murtadha, Ms. Payne, Rev. Robinson, Judge Salinas and Ms. Tribble.

Members absent: None.

**3. Public Comment and Communications**

**a. Public Comment**

The Public was invited to the Board Meeting.

Judge Salinas shared that at every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library's Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

At this time, an IndyPL staff member made the following statement:

Good Evening,

I am Julie Fore, a staff member at the Warren Branch of the Indianapolis Public Library. I am here tonight to speak on the behalf of the Library's Union about the 2022 Climate Study Report issued by the Ice Miller Racial Equity Solutions Team last week.

First of all, the Union would like to thank all of the Library workers who took the time to complete the survey. We'd also like to thank those who participated in the focus groups and interviews. The Union values the commitment this show towards transforming the Library's culture. Thank you.

The Union membership is still reading and processing the report. We will have further recommendations to put forward, at a later date.

The Union will continue to fight for positive change so that library workers can do what we love-help the people of Indianapolis. We are eager to work with all of those who will be involved in this process of change.

Thank you for your time tonight.

Julie Fore  
Warren Branch  
Indianapolis Public Libraries

Additionally, another employee of IndyPL made the following statement at this time:

*Good evening.*

*My name is Michael Torres. I am a resident of Brookside Park North.*

*"Winning our union means a voice in our workplace and a chance to improve working conditions for ourselves, our colleagues and those who will follow us for generations to come," museum archivist and union member Anna Feuer said in a news release.*

*While the unionization process varies depending on the unionizing body and institution, worker demands remain consistent across the board: They want equity—monetary, social, and cultural—and the ability for frontline workers to participate in decision making.*



*In Maryland, Baltimore County Public Library workers have joined the International Association of Machinists and Aerospace Workers.*

*In Colorado, Denver Public Library (DPL) staffers formed Denver Public Library Workers United, a unit of the Communications Workers of America Local 7799. Curators at University of Michigan teamed up with an existing campus union, the Lecturers' Employee Organization (LEO), American Federation of Teachers Local 6244, in 2021. LEO is a union for non-tenure-track faculty on all three University of Michigan campuses.*

*Employees at the Art Institute of Chicago voted to form a union, formally recognizing the Art Institute of Chicago Workers United. The first major museum union in Chicago will represent 266 Art Institute employees including art installers, curators, custodians, librarians and retail workers.*

*A unionization vote at the associated School of the Art Institute is being tabulated, if successful, 249 academic advisers, administrative assistants, mailroom workers and other school employees would join the nascent union under a separate bargaining agreement.*

*These comments and words are from two articles one, in the March 2022 American Libraries Magazine titled; Getting Organized: More library staffers are turning to unions for security and social equity by Cazz Bazler and a January 2022 article from the Chicago Tribune by Robert Channick that summarizes that Library unionization efforts are blooming around the county, taking place in the public, private and academic institutions of all sizes.*

*I am a Public Service Associate at Central library with twenty-five years at IndyPL. Some of my duties are Quick reference, Customer Service, minor collection duties, but mostly all things that come to the Atrium Information desk at Central. My years at IndyPL, so far, have been under four CEO's, soon to be five and two Interims.*

*My role as elected president of our union is to respond and support our members,*

*their* grievances, *their* concerns, and *their* overall representation. I don't create issues. Rarely can any union claim to speak for all its members, but those who choose to participate and do the work are the core of our Local, as in most

organizations. Extending our outreach to all our members is a work in progress as with most organizations. I will always have the best interests of the community through service and its best assets, those who make it all happen.

Thank you.

b. **Dear CEO Letters and Responses**

Judge Salinas made the following announcement:

As we intend to focus this evening's conversation primarily on the climate study results, the Library Board has decided to forego the reading of electronically-submitted public comments and instead place them in the publicly-available meeting minutes. Additionally, these comments have been circulated to all Board members for consideration.

We started offering online public comments due to the pandemic, when meetings were being held as totally virtual. With the Governor's emergency executive order now expired, we are shifting back to some of our pre-Covid procedures. In consultation with our legal counsel, we will examine going back to "in person only" public comments, which is what is articulated in our Library By-Laws.

The electronically-submitted public comments for the month of March are set out below:



**Formstack Submission For: [Contact Us](#)**

Submitted at 03/25/22 6:12 PM

**Topic:** Public Comment for Next IndyPL Board Meeting

**Contact Name:** Jayne Walters

**Organization  
You Represent:**

West Indianapolis Branch

**Comment:**

I am writing this public comment rather than being in person to read it myself because I am currently working in the West Indianapolis Branch library. While the board meeting is being held and my staff are there to speak up on behalf of the needs of the community and the branch, I and one other staff person are taking care of the patrons. We're taking care of our patrons as this branch has done for decades. We're taking care of them in a building that needs work. We're providing them the best service we can with what we have.

But what we have isn't enough. This community deserves more. In a community where people come in and talk about the mural that has their hand prints on it from when they were kids... a mural that they point out to their own children. A mural that parents before them took part in. It's now preserved because over a decade ago the community came together to create this piece that was in danger of being lost to the elements.

Like that mural, this community has risen up and tried to do its best. It has weathered the elements, the loss of income, the loss of businesses, and nearly the loss of this branch when finances got tight not that long ago. The West Indy branch, like the Brightwood branch, was on the chopping block. As much as this system calls it a branch of the Indianapolis Public Library system... this is their library. It's West Indy's library and they deserve more.

When they walk through the doors, because they do in fact walk to the library, we shouldn't have to send them to another branch to have a quiet space to meet with a counselor, case worker, or tutor. When our patrons walk through the doors of any library in the system, they should be able to get the same service as the richest neighborhood branch. It's the small neighborhood branches that tend to be overlooked and ignored. For the entirety of my time working as the Manager of this branch, I have pushed to get this community the staff to provide the services that they deserve just as much as the communities that have more money. In many cases they need those services even more.

We finally have that staff. Now it's time to give us the space to provide that service in the best possible way. We're not asking for an entire new branch. We're just asking for a remodel. One that can offer quiet rooms for studying, storage space so we aren't forced to use the community room for some of it, and the room to allow our collection to grow as the diversity of our collection grows as well.

I've voiced the need repeatedly since being here and every year I was told "Once the next round of renovations are done." I'm letting my staff speak for themselves and on behalf of the community now. While I will simply leave you with this...

When we have a service call for the doors in our branch, the man who comes out to work on those is the son of the man who installed these same windows 36 years ago.



**Formstack Submission For: [Contact Us](#)**

Submitted at 03/26/22 3:13 PM

<b>Topic:</b>	Public Comment for Next IndyPL Board Meeting
<b>Contact Name:</b>	Valerie Cobb
<b>Organization You Represent:</b>	West Indianapolis Library
<b>Comment:</b>	<p>Dear Board Members,</p> <p>I am Valerie Cobb, a Library Assistant at the West Indianapolis Library. I have been working at this branch for almost 2 years now (previously at another branch for 5 years). I am writing to you to tell you a little about the West Indianapolis Branch. Our branch is a beloved by all who come to it. We have dedicated regulars in the neighborhood who love to visit us almost daily. We have a diverse mix of patrons. Mostly poor white folks and a growing Latinx and African American population. Most of our patrons who come to us are those experiencing homelessness or battling some sort of addiction. The West Indianapolis Branch has done a lot to help its little community.</p> <p>Some of the things that has helped our community is having Ms. Yanna McGraw our library's social worker. She has helped our patrons get the resources they need, be it food stamps, housing assistance, or redirect them to legal representatives. We have a great partnership with Indy Parks. Indy Parks come in 4 days week to bring meals in for not just children: but for adults too. This has greatly helped our neighborhood since the COVID pandemic made things worse for many people. Another way our branch has helped our community is we have a Career Center. Our Computer Lab Assistant is almost daily asked for his help. Our Career Center is probably a little different than the other branches because many of our patrons as I stated before are</p>

experiencing homelessness. These folks often do not have an ID, Birth Certificate, or a Social Security Card because either they were robbed, or they are just now released from being incarcerated and have absolutely nothing.

We here at West Indy have really gotten to know our patrons and many of them by first name. We know their stories, their lives, even our homeless population we have gotten to know. We have an amazing staff who all feel like one big happy family. This library is one that has really gotten to know its patrons and community which we can tell by a few comments we get from our patrons. When we have our patrons who are experiencing homeless, they let us know how they appreciate that they feel welcomed (and sometimes not welcomed by other libraries). Our branch cares a lot about people in this neighborhood and it shows to them. Our patrons don't feel as frightened to ask us for help or just to talk about how their days are going. We have many things donated to our branch to help these folks. We have had local churches and extended family members of staff donate things like, hats, gloves, sanitary kits, sanitary napkins, and handwarmers. We are often told how much we are appreciated in this neighborhood. Somedays we get patrons who used to live in our neighborhood and come back to visit. They tell us about how they remember the "The Old Branch that was across the street" (a former Carnegie branch). They often say that "This one doesn't look like it has changed at all since I was a kid!" Which brings me to this...

This model of the West Indianapolis Library was built in 1986. West Indianapolis has NOT seen a remodel since it was built. We got don't understand how some branches have seen multiple renovations over the years, but West Indianapolis has not seen anything in over 35 years!

We have many members in our community need to speak confidentially to Yanna, or their own case workers, they have nowhere to go to for privacy. Our branch does not have study rooms where they can go to not be overheard by other patrons. We often get phone calls about reserving them, but we must send them to other branches. West Indy also does not have adequate space for storage of things. As a result, we must store many things in our Community Room. West Indianapolis does not have privacy in general. As staff members, we eat right by our staff restroom and any of us could hear our branch manager and circulation supervisor in their meetings unless they have headphones. We are a growing branch of 8 staff members now. We only have 3 staff computers (excluding our branch manager and our circulation supervisors' computers) it makes hard if someone needs to use a computer to help check out another patron, or our Library Security Assistant needs to watch cameras to see if anything may be going on outside while she can't make her rounds.

Valerie Cobb  
Library Assistant II  
West Indianapolis Branch  
1216 S. Kappes Street  
Indianapolis, IN 46221



**Formstack Submission For: [Contact Us](#)**

Submitted at 03/26/22 4:22 PM

**Topic:**

Public Comment for Next IndyPL Board Meeting

<b>Contact Name:</b>	Daniel Chapman
<b>Organization You Represent:</b>	IndyPL
<b>Comment:</b>	<p>Hello, my name is Daniel Chapman and I am a Computer Lab Assistant at West Indianapolis Library.</p> <p>First, I would like to express my appreciation for having been offered the position last Fall. It has been a pleasure and an honor to work with such incredible people as the staff in place at West Indy. After 30 years as an IT “bureaucrat” it has been extremely gratifying to be able to be part of a team that so fully embraces the neighborhood and the lives of our Patrons. I am often touched by the interaction between staff and patrons.</p> <p>I would second, third, or fourth the idea that it is far past time to remodel the West Indianapolis Library. As the token IT person here, I am frequently assisting Patrons who are having to verbalize very sensitive parts of their life stories, without a private place to take them to do so. I come from the Healthcare IT sector, so I am very aware of the need to protect the privacy of the people that we are honored to serve. Without any private place to take them, they must express to the room at large many things that would make me extremely uncomfortable, were I them. It embarrasses me that they are subject to this rather demeaning exercise. As to the rest of the needed remodel, I will defer to my estimable colleagues as to the aesthetics.</p> <p>This library is a credit to this community and should be treated as such.</p> <p>Thanks!</p> <p>Daniel Chapman</p>





## Formstack Submission For: [Contact Us](#)

Submitted at 03/27/22 4:31 PM

**Topic:** Public Comment for Next IndyPL Board Meeting

**Contact Name:** Stephen Lane

**Comment:**

My name is Stephen Lane and I am a former employee at IndyPL.

I am writing to the board to renew my call for Judge Jose Salinas to step down as board president. Now, as a concerned community member and former employee who had to leave a toxic work environment that Salinas works to maintain through his dysfunctional leadership on the board that has lead the board to operate through dysfunction. He helped to select Ice Miller to conduct the IndyPL climate study. Reading through the results of the study, I can see that Ice Miller did not do enough to protect the people who are being most harmed by the toxic work environment. If nothing else, the report attempts to frame the toxic work environment as a race issue divide between Black and White employees. When in fact, IndyPL and Judge Jose Salinas uphold a white supremacist system that makes it hard for marginalized people to thrive at IndyPL without participating in upholding that toxic system to the detriment of Black and White employees alike as well as other marginalized library workers concentrated at the bottom of the organization. There aren't that

many openly transgender employees at IndyPL either, so publishing some of the “anonymous” comments about the grievances transgender employees experience at IndyPL opens them up to further attacks within the work environment. That is NOT good practice on the part of Ice Miller! They should be ashamed for the added harm they have done to library workers.

Ice Miller has an anti-union agenda. The anonymous comments made by anti-union managers and executives are made clear in the report. To be honest, the union was the only organization that would do anything beyond performance to actually address workplace discrimination. The union is made up of lower-level library workers who want the best possible system for other library workers and they actually put their brilliant minds together to problem solve, advocate for staff, advocate for better wages and holidays. Yet, Ice Miller wants to take that away. On their website they state: “We work with employers of all shapes and sizes to help create a workplace where outside representation of their employees is unnecessary. For employers who wish to remain union-free, we help them minimize the possibility of union organizing through effective communications and union awareness training and audits. We also represent employers faced with union organization campaigns, representation elections, and charges of unfair labor practices before the NLRB.” They also have union avoidance training for businesses. And I thought Salinas wanted an objective organization to look at the problems at IndyPL objectively?

Let me also explain as to why this toxic system that Salinas leads is a detriment to the public as well. Did you know that up until the end of 2021, Central Library’s security office had a sign called “The Wall of Shame” that had pictures of all the patrons who had been banned from Central Library? And the majority of those pictures of banned patrons who can no longer access vital

public library services were Black men. They have since removed the wall of shame but haven't removed the white supremacy that makes it hard for marginalized patrons to access the full benefits of a public library system. Judge Salinas is ill-equipped to address IndyPL's white supremacy which is a systemic issue. He is too ego-driven and causing more harm to the public library by staying at this point when the writing on the wall is clear: Judge Salinas you need to step down and give the library a chance to address the toxic work environment.

As a community member who loves libraries and the power of informal education, I will always advocate for a better public library system. I will not let up, I will continue to tarnish the supposed legacy of Salinas in the press and to all who listen within the city until this man is removed from his position. He cannot silence me as I no longer work at IndyPL. I pray for all of the people who have also been harmed in his courtrooms because if he runs the court as he runs the library, then all of his cases should be reviewed. If I were Salinas I would feel nothing but shame and embarrassment as a member of a minority group to participate in the harm experienced by so many minorities within this organization and the public! We deserve better leadership! Step down Salinas now!

- c. **Correspondence** for the Board's general information was distributed.

#### 4. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

##### a. **Regular Meeting, February 28, 2022**

The minutes from the Regular Meeting held February 28, 2022 had been distributed to the Board.

The minutes were approved on the motion of Dr. Murtadha, seconded by Ms. Payne, and the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

b. **Executive Session, March 18, 2022**

The minutes from the Executive Session held March 18, 2022 had been distributed to the Board.

The minutes were approved on the motion of Ms. Payne, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Bigsbee explained that he was abstaining from the vote on the referenced minutes because he did not attend the meeting.

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Abstain	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

## COMMITTEE REPORTS

5. **Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Hope C. Tribble)**

a. **Report of the Treasurer – February 2022**

Carolyn Adams, Interim CFO, discussed the Report of the Treasurer that had been distributed to the Board.

She mentioned that we are two months into the year. Nothing unusual to date. Revenues are lower than Expenditures. As a reminder, the December 2021 tax settlement carries us through the first months of 2022.

Ms. Tribble made the motion, which was seconded by Mr. Biederman, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

b. **Resolution 14 – 2022 (Approval of Digital Encyclopedia of Indianapolis “DEOI” Task Order Two)**

Ms. Adams reviewed the information contained in Resolution 14 – 2022. She advised that this expense will be funded from grants, etc. She requested that the Board read over Exhibit A that was attached to the resolution which provides details and information about deliverables.

Dr. Murtadha expressed her desire to obtain more information.

Deb Lambert, Director, Collection Management Services Area, reviewed how this would work.

The DEOI staff includes the various staff members who are listed on this resolution and who now work for the Library as of January 1, 2022. They will work with community members. They also work with an editorial team and advisors from across the county. We will work with a lot of people and tell the story.

Dr. Murtadha thought it would be appropriate for the Library's Diversity, Equity and Inclusion Officer, Keesha Hughes, to work with the team as well.

After full discussion and careful consideration of Resolution 14 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Mr. Bigsbee, to approve Resolution 14 – 2022, the Approval of Digital Encyclopedia of Indianapolis "DEOI" Task Order Two.

Resolution 14 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Abstain	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 15 – 2022** (Approval of Digital Encyclopedia of Indianapolis "DEOI" Consulting Agreement with David Bodenhamer)

Ms. Adams reviewed Resolution 15 – 2022 that had been distributed to the Board. She noted that Mr. Bodenhamer would be the Editor-in-Chief on a consulting basis for the DEOI. Following his retirement from IUPUI and the Polis Center, he will perform duties to assist in the continued development of the project over the period of January 2022 through December 2023.

Ms. Payne offered that Ms. Lambert should provide follow-up to Dr. Murtadha regarding her participation in this project.

After full discussion and careful consideration of Resolution 15 – 2022, the resolution was adopted on the motion of Ms. Payne, and seconded by Mr. Biederman, to approve Resolution 15 – 2022, the Approval of Digital Encyclopedia of Indianapolis "DEOI" Consulting Agreement with David Bodenhamer.

Resolution 15 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Abstain	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

**6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**

- a. **Resolution 12 – 2022** (Approval of Resolution 12 – 2022 – Amendment to Section 23.3 of the Currently Effective Joint CBA Recommendations)

Kimberly Brown-Harden, Manager, Organizational Learning and Development, described Resolution 12 – 2022. It was noted that this resolution had been previously presented at the February 28, 2022 Board Meeting.

She also mentioned that the Library’s Staff Association is in the process of approving a similar agreement.

After full discussion and careful consideration of Resolution 12 – 2022, the resolution was adopted on the motion of Dr. Murtadha, and seconded by Mr. Biederman, to approve Resolution 12 – 2022, the Approval of Resolution 12 – 2022 – Amendment to Section 23.3 of the Currently Effective Joint CBA Recommendations.

Resolution 12 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

Ms. Tribble then provided an update on the status of the CEO search. The Diversity, Policy and Human Resources Committee received a briefing from the search firm last week. We are still confirming the proposed preliminary timeline since there are some specific dates set out for reviewing applications and setting up interviews. The timeline for the active search process will begin the week of April 11, 2022 and we are looking at advertisement approval for the position in the first part of May. We are hoping to have final interviews in August. We are on track for pulling together a representative and diverse Search Committee. We will have Board members, Foundation representatives, Library staff and Library patrons participating.

Ms. Payne commented that she had been concerned that it was not a diverse search firm but that she looks forward to them presenting to us a diverse candidate pool to consider.

Ms. Tribble noted that we were very intentional with the contract in terms of the search firm providing us a diverse slate and also to describe their methodology for reaching out for that and making sure we understand how the final slate came about.

At this time, Ms. Tribble advised that we will now continue with the conversation about the Climate Study that was presented by Ice Miller last Wednesday, March 23, 2022. We asked our Board members to take that information in and take some time to review it and come back tonight with questions and discuss how we start implementing their recommendations.

She again thanked the Library employees for their input and hopes that they'll take some time to continue to review it. This is a 90+ page document so there is a lot there to look at. A lot of it is inclusive of specific comments by our employees and others who have been interviewed. She hopes that everyone will take the time to use this report as a basis to make meaningful change.

She acknowledged that a lot of work has happened so far and also to quote someone famous, "We have miles to go before we sleep." There is significant work to be done.

Ms. Tribble advised that Library employees will have the opportunity to ask questions on March 31, 2022 at 9:00 a.m. at a meeting via a Town Hall format.

With that, Myra Selby and her team from Ice Miller are here to take questions from the Board.

Myra Selby, Partner, Ice Miller, began by addressing the Board as follows:

Thank you Board members for allowing us to be with you again today to hear your questions, further discuss any concerns that you may have that we can talk over with you about our report and any of the work that we've done. Thank you to the entire Library community – the Board, employees, constituents and patrons for allowing us to be on this important journey. It is a long journey but one that we met the Library on as you were already on the journey. We came along on the pathway when you invited us in. Employees especially were important as they participated with us in surveys and focus groups. They were willing to share their experiences, and in some cases, their pain. We are deeply appreciative of that because that is what matters. That is what all of this work is about at the end of the day. In our Focus Groups, every single one of them, we ask this question, "Why do you stay at the Library?" We asked how long everyone had been at the Library. They heard from months to decades and again and again and again they replied, "I love the Library," "I love my job" or "The Library is essential to the community." Comments like that rang out again and again. I know that the Board is aware of this but I wanted you to know that we heard it over and over again.

We'd like to begin this evening by addressing some questions that have reached us since our presentation last week.

First – Why focus on race?

Well, we know that when we examine race and racism that that lens allows exposure and site lines to intersected identities and it allows visibility to other marginalized communities. So, it allows us to see all.

Another question that came up was about the way in which we compared race. White to black on certain questions and how we aggregated the data in order to do so.

Ice Miller noted that the decision to aggregate the data based on race and based on experiences of those who self-identified as black employees versus a white employee it was to be able to assess where experiences and perceptions of the Library's climate diverged. We know that the inequitable climate and the concerns raised by employees harms all, regardless of race. We thought it was important to show where that divergence

existed based on the survey data that was reported.

Ice Miller also reminded everyone that we grouped the data for directional purposes. We will provide the full dataset to the Library for additional analysis. They can use self-identify information that employees provided, for example, by gender, by workgroup or by tenure.

Ice Miller was made aware of a concern about a survey comment from an employee during the presentation concerning transgender identity. We'd like to give you more information about that this evening as well.

Ice Miller noted that the comment, as it related to employees asking this individual private information regarding their gender transition, we included that in the Climate Study but it did not include any identifying information related to that individual. The conduct described in the comment is also a common micro-aggression. That trans employees experience within the workplace was important to include that as reflection of the IndyPL climate and an area that requires focus and additional education given the nature of that comment and how inappropriate it was.

What is next?

Ms. Selby mentioned that Ice Miller is here with you tonight for your questions, considerations and deliberation. In terms of the role of Ice Miller's Group, we consider this to be the implementation phase as we have provided the report and we are now into the phase of considering discussing with you the report and with the employees at the all staff meeting this week. We also point to next steps which include reactivating the Go Team, which is the internal Library team identified for this work, as well as activating other internal groups that the Library already has in place such as the Equity Council and various affinity groups within the Library that are committed to this work and of course you heard tonight from the Union being committed to equity in the Library.

So, of course, we will continue to provide consultation as we have been working with the DEI Officer, Ms. Hughes. We have already had those conversations to make sure that we kick off the Go Team going forward. We are at that phase now where much of the work depends on the next steps decided by Library leadership as far as going forward and I know that Ms. Hughes is also ready to begin the work. The recommendations that are in our report are offered as a guide for going forward. They are recommendations and specifics are attached to the extent that we had that information and data. There will be more that the Library will want to provide.

She then offered to take any questions.

Ms. Payne asked Ms. Selby why Ice Miller felt it was necessary to explain the comment on trans. Did someone speak to you about that or was it something to give additional information?

Ms. Selby responded that we were given information about there being a concern about the comment.



Judge Salinas commented that he was surprised about the wide range of comments that Ice Miller was able to get from our staff. He feels it's important that we get buy-in from all our staff as we move forward on this approach that we're taking. He did notice some strong comments. Any ideas or suggestions on how to approach that?

Ms. Selby confirmed that Judge Salinas was speaking about the comments regarding resisting racial equity.

She advised that Ice Miller was not surprised by those comments because there are individuals/employees that are not on board with the idea of a fair and equitable workplace. Certainly, we encounter that in our work every single day in our own workplace and we work against it so that notion does not prevail. She believes that many on the Ice Miller team would say that therein lies the rub because there are going to be individuals who either don't believe that there is any lack of equity or just simply refuse to participate in the work going forward.

Ice Miller also commented that as the Library continues to pursue the transformational change from a culture standpoint, making it so folks who are bought in and are supporting this work that is the culture they are experiencing and so it becomes a silent minority of folks who are in opposition and that culture is not a space where they can flourish or where they can present opposition to the transformational change that the Library is seeking.

Ice Miller noted that it starts at the top and if there is buy-in from leadership then the small minority of folks that are resisting won't last or their resistance won't have an impact. So, if there is buy-in from leadership shown you should be able to move forward.

Rev. T.D. Robinson asked Ice Miller if there were two or three reoccurring themes that stood out when compiling the data?

Ms. Selby commented that one thing that did stand out to us was that there were certain employee groups by job classification that felt marginalized and they were the employees who work in Shipping and Receiving and Pages. Those kinds of classifications that labeled themselves as "we're the unseen and the unappreciated." Those concerns came through in the Focus Groups and in the employee survey.

It was also noted that racially diverse candidates who are being promoted are not being given credit for their work and their ability. They are being seen as a token hire and that is especially pernicious in terms of changing the culture and those folks' success being taken away from them. It's important that those hiring practices be resolved immediately and that transparency and accountability prevails to ensure that folks aren't tokenized in that way or seen as just a diversity hire. That will continue to erode any progress that the Library seeks to make until that is fixed.

Ms. Tribble said she was struck by the Board score and the idea that there is so little trust in the Board that we will do what's right for the Library and to govern well. She wanted Ice Miller to talk about how to approach those recommendations for the Board in terms of "we've been operating outside of the Strategic Policy role and gotten into day-to-day managing."

Ice Miller noted the comment came from reviewing the “In The Public Trust” manual so we would prefer the Board to go back and re-visit the manual where it talks about specific roles for the CEO versus the Board as a whole. It is recommended that the Board adhere to a chain of command. The Director is the only employee that should be reporting to the Board and all other employees report to the CEO. Individual complaints should go through the Library’s grievance procedure or to direct supervisors. Ice Miller has drafted some language the Board might use if they get individual complaints as follows: Thank you for contacting us regarding your concerns. Pursuant to the Board duties described in the “In The Public Trust Manual,” the Board may not resolve individual complaints which should be handled through the Library’s grievance procedures or your direct supervisor. The Board is responsible for carrying out strategic and policy decisions that impact the entire Library system. As you know, Board meetings are open to public comment and we encourage you to bring any concerns to our attention. The Board might consider agreeing to such comment during the public meetings and thank you for your continued service to the Library.

Ms. Tribble also commented on the staffing disparity. The difference in the staffing at IndyPL as is compared to other libraries of similar size serving similar populations. She asked Ice Miller if they had any more to expand on that. Also, she was looking at training. Training was mentioned on two things. One, the DEI training and how it is implemented within the system. Secondly, technical training for doing your job and this idea of “go get em tiger.” You’ve got the position now – go get em tiger. This idea of a training to get people familiar with the policies and procedures. If Ice Miller has any additional things that would be useful for us as we continue to think about how to do this, she would like to hear that.

Ice Miller responded. As mentioned last week, as it relates to any recommendation, that is going to be left up to Human Resources but it was noted that Dr. Murtadha brought up the point about investing in diverse candidate pools and there is a way to be intentional about that. In the study, we not only had numbers but also had a number of resources that other libraries are using that may be helpful and beneficial.

With regard to training, Ice Miller also commented that you can train people all day but if your systems are inequitable, training isn’t going to lead to the outcomes that you are seeking. You need to think about the various HR systems that were discussed in the report. How do you re-design those in a way to ensure equity and to mitigate how bias could surface in addition to the training. So, focusing on changing systems you hope that you can change people but there are going to be folks that are resistant. If we can make the systems and processes more bias-proof, it will lead to better outcomes.

Ms. Selby also added that the Library should equip the DEI officer, who will be key in moving forward in this work, with the appropriate ability to focus on the work to make sure that her role is clear and that she has the resources to do the work.

Ms. Payne mentioned that we should listen to what she needs to do the job.

Ms. Selby responded that that is one of the ways in which we sometimes allow people to be segmented into roles where they get siloed. For example, if it is helpful for the DEI officer to actually have an eye to a special effort that’s happening on the collection side, there could be room for that and it could be important for the DEI efforts but it would also be important that that be coming from the DEI officer clarifying what she needs and

what would be helpful for her role. Too many times we see organizations that don't listen.

Then, Ms. Tribble mentioned that one of the recommendations is that we do internal focus. We know that we're going to have a new Interim CEO. Could you please talk about how to use this over these next several months while we're in the process of searching for the new CEO -- how do we start to prepare to improve the climate and the culture while we're doing that search?

Dr. Murtadha then commented that there is a difference between climate and culture. They have been used inter-changeably here and she has been trying her best not to speak to it but you're raising such an important point. The words keep referring to climate, climate, climate. The climate can be a toxic climate and the words from the Union and so many people have come and presented on that matter. There was nothing new that was presented about the toxicity of the climate. The culture of an organization is very different. It speaks to the values, beliefs and systems and there is no bias-proof system. There is none. When you speak to the climate, you're talking about the way that staff feel about it, much like the weather. You feel a particular way about the conditions and the environment and so our Union and our staff representatives have said to us again and again that this doesn't feel right. It is a place which does not feel right in terms at the administrative level, executive level, Board level, and the honoring of staff. All those things that have been carefully brought out by this report. But that notion of culture speaks to a very different thing. So, thank you for making that distinction.

Ms. Tribble continued with her inquiry with regard to following Ice Miller's recommendation for an internal focus. How we can optimize that, especially during this next period of time where we will have another Interim CEO who is going to be managing the climate and the culture over these next several months until we've identified the permanent CEO?

Ms. Selby responded that it is important that you move forward and not set it on the shelf awaiting the new CEO. Of course, that's a challenge but recognizing that the time is now and taking advantage of the energy that exists no, she feels there are some ways in which you can begin that internal focus. There are several findings, as well as recommendations that focus on the HR area and people practices and that would be a useful way in which to begin that internal focus. That really is critical to the success of the change irregardless of the particular CEO at the time. It's also work that would continue on into and under a new CEO. It would be a good investment of energy and resources.

Mr. Tribble asked one more question. How do we leverage this best during the CEO search?

Ms. Selby advised that she would first hope and imagine that a viable candidate would be very interested in not the report itself but the effort that went into the report from the Library, including employees and Board members and from constituents. That would be the way in which you can leverage it. You can also expect that a viable candidate would have his or her own ideas about moving forward and leading the change process.

At this time, Judge Salinas thanked Ice Miller for their presentation at tonight's meeting,

**7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**

Mr. Bigsbee announced that there were no items from the Facilities Committee this month.

**8. Library Foundation Update**

Rev. Robinson reviewed the information contained in the March 2022 Update.

**News**

The Foundation launched its inaugural annual fundraiser, Circulate: Night at the Library, on Saturday, March 12, 2022. More than 300 guests attended and over \$85,000 was raised through sponsorships, ticket sales, a silent auction and donations. Many thanks to all Library Trustees and staff who supported the event.

**Donors**

The Foundation thanks 148 donors who made gifts last month. The following are our top corporate and Foundation donors:

BKD, LLP  
Harrison Center  
JPMorgan Chase Foundation  
Lilly Endowment, Inc.  
Mattingly Burke Cohen & Biederman LLP  
Meijer  
Meridian Investment Advisors, Inc.  
Schmidt Associates

**Program Support**

This month, the Library Foundation is proud to provide more than \$85,000 to the Library. Examples of major initiatives supported include On the Road to Reading, Central Author Engravings, Bilingual Storytime and Career Center.

**9. Report of the Interim Chief Executive Officer**

**a. Confirming Resolutions**

Mr. Helling requested that the Board approve Resolution 16 - 2022 Regarding Finances, Personnel and Travel. He commented that it is the standard resolution.

**1) Resolution Regarding Finances, Personnel and Travel (16– 2022)**

Mr. Bigsbee made the motion, which was seconded by Rev. Robinson, to approve Resolution 16 – 2022, the Resolution Regarding Finances, Personnel and Travel.

Resolution 16 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye but Abstained from Line Item 75716	
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Murtadha – Aye	Judge Salinas – Aye
Ms. Payne – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

## UNFINISHED BUSINESS

10. None.

## NEW BUSINESS

11. At this time, Judge Salinas announced that John Helling’s last day as Interim CEO will be April 1, 2022. The Board will move forward tonight on a resolution to name a replacement for the position of Interim CEO. The resolution that the Board will consider this evening is for the Interim CEO position, not the permanent position as was stated earlier by Ms. Tribble. That opening is being handled and vetted through a different process. It is his hope that moving forward with our new Interim CEO, the Board and all our staff will come together and continue to work for the good of the Library and the community it serves.

The Board was then provided with a hard copy of Resolution 17 – 2022 to Name Nichelle M. Hayes as the new Interim CEO for the Library beginning on April 2, 2022.

After full discussion and careful consideration of Resolution 17 – 2022, the resolution was adopted on the motion of Dr. Murtadha and seconded by Ms. Payne, to approve Resolution 17 – 2022, to name Nichelle M. Hayes as the new Interim CEO for the Library beginning on April 2, 2022.

Resolution 17 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

Ms. Hayes was invited to step forward to say a few words.

Ms. Hayes commented that she appreciates the Board giving her their confidence that she can help to lead and motivate and shepherd and hopefully to start the healing process for our system. We have amazing staff members across the board, up and down, people that came last week and people that have been here for decades. She’s hoping that we can move all of us forward. She concluded by thanking the Board for the honor.

## AGENDA BUILDING

- 12. Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**April 2022** - None

## INFORMATION

**13. Materials**

- a. **Notes of March 14, 2022 Facilities Committee Meeting**
- b. **Notes of March 15, 2022 Finance Committee Meeting**

**14. Board Meeting Schedule for 2022 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings for 2022 Schedule** will be updated throughout the year as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

**15. Notice of Special Meetings**

None.

**16. Notice of Next Regular Meeting**

Monday, April 25, 2022, at the Library Services Center, 2450 North Meridian Street, at 6:30 p.m.

**17. Other Business**

None.

**18. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:50 p.m.

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Ray Biederman, Secretary to the Board

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**Indianapolis-Marion County Public Library**  
**Report of the Treasurer for March 2022**  
**Prepared by Accounting for the April 25, 2022 Board Meeting**

5a

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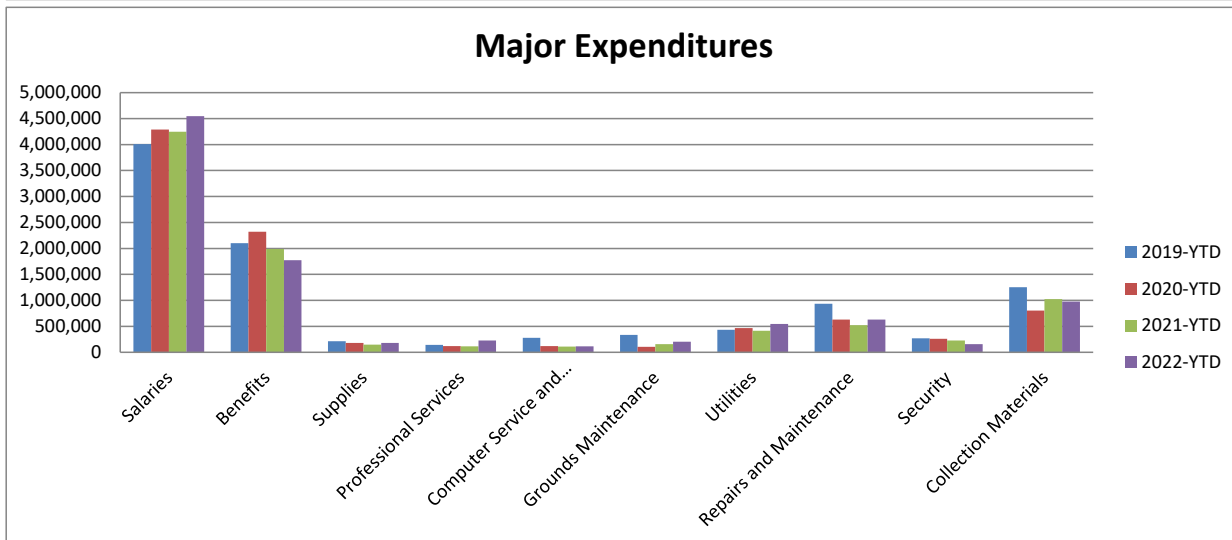
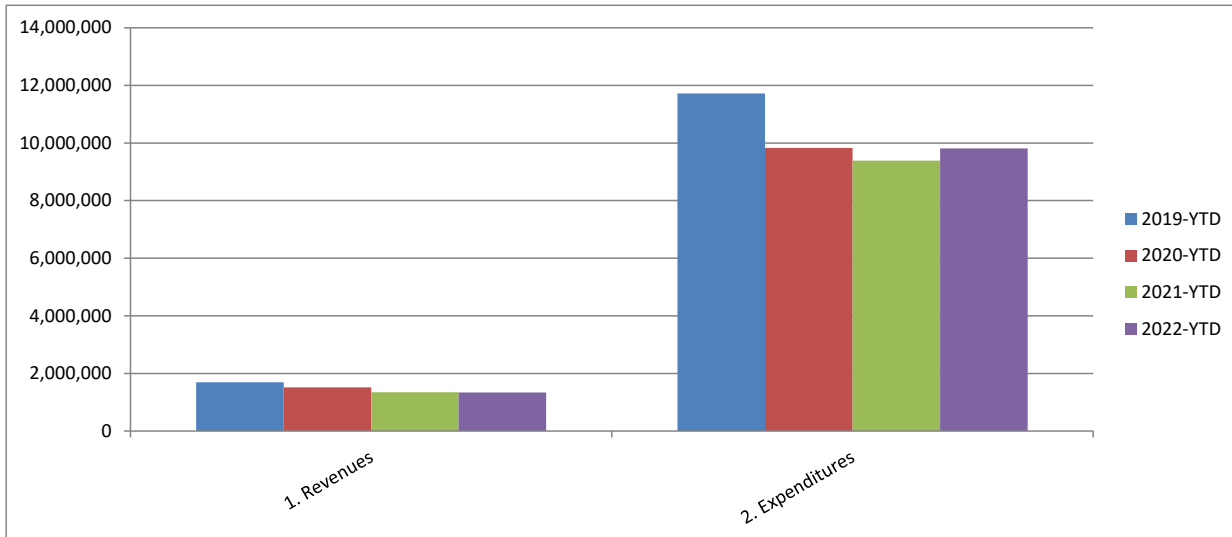


**Indianapolis-Marion County Public Library**  
**Operating Fund Revenues and Expenditures**  
**Month Ended March 31, 2022**

<b>Revenue</b>		<b>Annual</b>	<b>Actual MTD</b>	<b>Actual YTD</b>	<b>% Budget</b>
		<b>2022 Revised Budget</b>	<b>3/31/2022</b>	<b>3/31/2022</b>	<b>Received</b>
Property Taxes	31	39,360,044	-	-	0%
Intergovernmental	33	8,217,875	375,902	1,127,707	14%
Fines & Fees	35	131,001	12,745	30,717	23%
Charges for Services	34	582,908	46,965	109,707	19%
Miscellaneous	36	704,520	17,450	74,362	11%
<b>Total</b>		<b>48,996,348</b>	<b>453,062</b>	<b>1,342,494</b>	<b>3%</b>

<b>Expenditures</b>		<b>Annual</b>	<b>Actual MTD</b>	<b>Actual YTD</b>	<b>% Budget</b>
		<b>2022 Revised Budget</b>	<b>3/31/2022</b>	<b>3/31/2022</b>	<b>Spent</b>
Personal Services & Benefits	41	31,283,609	2,588,848	6,319,487	20%
Supplies	42	1,356,401	93,234	178,259	13%
Other Services and Charges	43	18,201,917	1,380,448	2,946,309	16%
Capital Outlay	44	3,289,833	218,059	363,909	11%
<b>Total</b>		<b>54,131,760</b>	<b>4,280,590</b>	<b>9,807,964</b>	<b>18%</b>

**Indianapolis-Marion County Public Library  
Chart Overview  
Month Ended March 31, 2022**



**Indianapolis-Marion County Public Library**  
**Fund 101- Operating Fund - Detailed Income Statement**  
**Month Ended March 31, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>TAXES</b>						
311000 PROPERTY TAX	47,890,298	47,890,298	-	-	-	47,890,298
311300 PROPERTY TAX CAPS	(8,530,254)	(8,530,254)	-	-	-	(8,530,254)
<b>TAXES Total</b>	<b>39,360,044</b>	<b>39,360,044</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,360,044</b>
<b>INTERGOVERNMENTAL</b>						
332200 E-RATE REVENUE	240,000	240,000	13,151	39,452	-	200,548
335100 FINANCIAL INSTITUTION TAX REV	319,007	319,007	-	-	-	319,007
335200 LICENSE EXCISE TAX REVENUE	2,989,778	2,989,778	-	-	-	2,989,778
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	963,646	-	2,890,938
335500 COUNTY OPTION INCOME TAX	498,398	498,398	41,536	124,609	-	373,789
335700 COMMERCIAL VEHICLE TAX REVENUE	294,870	294,870	-	-	-	294,870
339000 IN LIEU OF PROP. TAX	21,238	21,238	-	-	-	21,238
<b>INTERGOVERNMENTAL Total</b>	<b>8,217,875</b>	<b>8,217,875</b>	<b>375,902</b>	<b>1,127,707</b>	<b>-</b>	<b>7,090,168</b>
<b>CHARGES FOR SERVICES</b>						
347601 PUBLIC PRINTING REVENUE	280,000	280,000	28,862	70,823	-	209,177
347602 FAX TRANSMISSION REVENUE	74,468	74,468	9,998	25,853	-	48,615
347603 PROCTORING EXAMS	4,130	4,130	85	221	-	3,909
347604 PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	-	-	55,000
347605 USAGE FEE REVENUE	2,500	2,500	5,134	5,154	-	(2,654)
347606 SET-UP & SERVICE - TAXABLE	21,295	21,295	692	842	-	20,453
347607 SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	630	1,605	-	15,562
347608 SECURITY SERVICES REVENUE	33,183	33,183	750	1,110	-	32,073
347609 EVENT SECURITY	-	-	240	267	-	(267)
347620 CAFE REVENUE	16,325	16,325	575	1,710	-	14,615
347621 CATERING REVENUE	78,840	78,840	-	2,123	-	76,717
<b>CHARGES FOR SERVICES Total</b>	<b>582,908</b>	<b>582,908</b>	<b>46,965</b>	<b>109,707</b>	<b>-</b>	<b>473,201</b>
<b>FINES</b>						
351200 FINES	115,622	115,622	11,813	28,074	-	87,548
351201 OTHER CARD REVENUE	1,385	1,385	130	780	-	605
351202 HEADSET REVENUE	6,795	6,795	224	672	-	6,123
351203 USB REVENUE	5,332	5,332	430	838	-	4,494
351204 LIBRARY TOTES	1,867	1,867	148	353	-	1,514
<b>FINES Total</b>	<b>131,001</b>	<b>131,001</b>	<b>12,745</b>	<b>30,717</b>	<b>-</b>	<b>100,284</b>
<b>MISCELLANEOUS</b>						
360000 MISCELLANEOUS REVENUE	5,434	5,434	135	367	-	5,067
360001 REVENUE ADJUSTMENT	-	-	-	1	-	(1)
361000 INTEREST INCOME	69,610	69,610	3,799	9,510	-	60,100
362000 FACILITY RTL REV - TAXABLE	152,884	152,884	12,650	34,731	-	118,153
362001 FACILITY RENTAL REV - NONTAX	43,499	43,499	-	1,630	-	41,869
362002 EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	450	750	-	20,755
362003 EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	-	150	-	2,651
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
<b>MISCELLANEOUS Total</b>	<b>520,733</b>	<b>520,733</b>	<b>17,033</b>	<b>47,140</b>	<b>-</b>	<b>473,593</b>
<b>OTHER FINANCING SRCS</b>						
392100 SALE OF SURPLUS PROPERTY	3,787	3,787	-	-	-	3,787

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
396000 REFUNDS	5,000	5,000	-	-	-	5,000
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	242	27,048	-	147,952
399001 INSURANCE REIMBURSEMENTS	-	-	175	175	-	(175)
<b>OTHER FINANCING SRCS Total</b>	<b>183,787</b>	<b>183,787</b>	<b>417</b>	<b>27,223</b>	<b>-</b>	<b>156,564</b>

<b>REVENUE Total</b>	<b>48,996,348</b>	<b>48,996,348</b>	<b>453,062</b>	<b>1,342,494</b>	<b>-</b>	<b>47,653,854</b>
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#### EXPENSE

##### PERSONAL SERVICES

411000 SALARIES APPOINTED STAFF	19,496,401	19,562,826	1,421,342	4,290,540	-	15,272,286
412000 SALARIES HOURLY STAFF	1,789,546	1,799,046	89,588	255,960	-	1,543,086
413000 WELLNESS	46,125	46,125	1,066	5,933	6,243	33,949
413001 LONG TERM DISABILITY INSURANCE	46,081	46,081	3,952	9,493	-	36,588
413002 EMPLOYEE ASSISTANCE PROGRAM	24,569	26,169	6,400	6,400	14,400	5,369
413003 TUITION ASSISTANCE	30,750	30,750	525	7,877	-	22,873
413004 SALARY ADJUSTMENT	203,287	203,287	-	-	-	203,287
413100 FICA AND MEDICARE	1,643,926	1,649,006	110,060	331,410	-	1,317,596
413300 PERF/INPRS	2,797,356	2,797,356	394,608	594,165	-	2,203,191
413400 UNEMPLOYMENT COMPENSATION	20,500	22,804	-	-	2,304	20,500
413500 MEDICAL & DENTAL INSURANCE	5,068,936	5,059,436	561,223	811,541	-	4,247,895
413600 GROUP LIFE INSURANCE	40,723	40,723	84	6,167	-	34,556
<b>PERSONAL SERVICES Total</b>	<b>31,208,200</b>	<b>31,283,609</b>	<b>2,588,848</b>	<b>6,319,487</b>	<b>22,947</b>	<b>24,941,176</b>

##### SUPPLIES

421500 OFFICE SUPPLIES - FAC/PURCH	537,048	558,242	9,177	18,066	39,208	500,969
421600 LIBRARY SUPPLIES	100,000	137,544	37,317	50,136	5,180	82,228
421700 DEPARTMENT OFFICE SUPPLIES	337,120	367,153	35,484	78,979	31,508	256,666
422210 GASOLINE	44,880	45,602	1,538	3,735	20,487	21,380
422250 UNIFORMS	16,320	18,249	-	1,496	433	16,320
422310 CLEANING & SANITATION	169,950	176,251	9,717	25,847	10,574	139,829
429001 NON CAPITAL FURNITURE & EQUIP	53,360	53,360	-	-	-	53,360
<b>SUPPLIES Total</b>	<b>1,258,678</b>	<b>1,356,401</b>	<b>93,234</b>	<b>178,259</b>	<b>107,390</b>	<b>1,070,752</b>

##### OTHER SERVICES AND CHARGES

431100 LEGAL SERVICES	219,000	341,500	16,703	92,043	31,203	218,254
431500 CONSULTING SERVICES	327,900	780,284	78,375	133,413	367,740	279,131
432100 FREIGHT & EXPRESS	12,070	12,605	1,979	2,470	535	9,600
432200 POSTAGE	65,265	65,265	-	-	-	65,265
432300 TRAVEL	34,380	34,380	28	56	-	34,324
432400 DATA COMMUNICATIONS	280,400	291,777	17,306	63,631	-	228,146
432401 CELLULAR PHONE	11,602	11,602	776	2,411	-	9,191
432500 CONFERENCES	94,000	94,000	-	-	3,050	90,950
432501 IN HOUSE CONFERENCE	124,560	142,219	10,286	20,143	36,381	85,695
433100 OUTSIDE PRINTING	103,000	116,915	6,916	18,281	8,157	90,477
433200 PUBLICATION OF LEGAL NOTICES	1,810	1,810	701	784	-	1,026
434100 WORKER'S COMPENSATION	176,927	176,927	-	20,129	20,129	136,669
434200 PACKAGE	275,575	275,575	-	40,089	40,090	195,396
434201 EXCESS LIABILITY	11,802	11,802	-	5,005	5,005	1,792
434202 AUTOMOBILE	22,342	22,342	-	5,149	5,599	11,594
434500 OFFICIAL BONDS	1,140	1,140	975	975	-	165
434501 PUBLIC OFFICIALS & EE LIAB	18,243	18,243	-	-	-	18,243
434502 BROKERAGE FEE	20,500	30,500	10,000	20,000	10,000	500
435100 ELECTRICITY	1,300,000	1,372,228	153,126	301,364	865,677	205,187
435200 NATURAL GAS	190,000	201,640	20,462	50,568	71,072	80,000
435300 HEAT/STEAM	408,194	431,974	30,441	86,042	287,738	58,194
435400 WATER	87,574	90,200	5,529	13,425	69,440	7,335
435401 COOLING/CHILLED WATER	564,737	586,064	19,928	59,297	492,029	34,737
435500 STORMWATER	28,512	28,512	56	169	506	27,837

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
435900 SEWAGE	100,725	102,747	5,592	12,818	85,606	4,323
436100 REP & MAINT-STRUCTURE	748,606	926,990	79,205	242,332	324,058	360,600
436101 ELECTRICAL	487,437	509,422	15,248	37,233	218,527	253,662
436102 PLUMBING	102,000	104,263	2,643	7,349	56,569	40,345
436103 PEST SERVICES	35,700	40,760	1,801	6,861	22,199	11,700
436104 ELEVATOR SERVICES	165,000	194,720	7,693	38,216	60,125	96,379
436110 CLEANING SERVICES	1,370,000	1,451,974	71,047	215,624	376,975	859,375
436200 REP & MAINT-EQUIPMENT	221,340	234,492	421	10,168	70,220	154,104
436201 REP & MAINT-HEATING & AIR	523,974	608,171	23,867	64,209	123,671	420,290
436202 REP & MAINT -AUTO	64,260	71,988	2,267	6,602	8,503	56,883
436203 REP & MAINT-COMPUTERS	401,420	401,420	2,532	64,752	6,282	330,386
437200 EQUIPMENT RENTAL	87,869	87,869	4,569	12,693	35,730	39,446
437300 REAL ESTATE RENTAL	343,575	343,575	49,046	76,069	17,500	250,006
439100 CLAIMS, AWARDS, INDEMNITIES	25,750	25,750	-	-	-	25,750
439600 TRASH REMOVAL	80,000	84,793	5,806	16,486	52,808	15,500
439601 SNOW REMOVAL	419,910	419,910	83,785	156,250	95,250	168,410
439602 LAWN & LANDSCAPING	343,082	355,162	-	28,766	129,042	197,354
439800 DUES & MEMBERSHIPS	58,880	58,880	-	4,025	-	54,855
439901 COMPUTER SERVICES	566,634	568,626	10,306	17,447	26,793	524,386
439902 PAYROLL SERVICES	145,000	145,000	22,131	31,058	-	113,942
439903 SECURITY SERVICES	1,255,543	1,545,944	121,176	154,758	187,198	1,203,988
439904 BANK FEES/CREDIT CARD FEES	68,289	68,289	5,464	16,120	-	52,169
439905 OTHER CONTRACTUAL SERVICES	687,476	743,821	51,411	109,808	206,837	427,175
439906 RECRUITMENT EXPENSES	44,000	44,000	6,188	9,264	-	34,736
439907 EVENTS & PR	77,200	97,515	13,149	21,696	25,000	50,819
439910 PROGRAMMING	77,950	77,950	2,475	5,245	4,872	67,833
439911 PROGRAMMING-JUV.	150,750	153,486	11,321	12,806	9,409	131,271
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	-	-	25,000
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	3,260,296	3,284,896	407,719	632,209	-	2,652,687
451100 AUDIT FEES	15,000	30,000	-	-	15,000	15,000
452002 TRANSFERS IN/OUT	250,000	250,000	-	-	-	250,000
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>16,587,199</b>	<b>18,201,917</b>	<b>1,380,448</b>	<b>2,946,309</b>	<b>4,472,524</b>	<b>10,783,084</b>
<b>CAPITAL</b>						
445100 CAPITAL - FURNITURE	50,000	61,762	17,201	17,201	11,762	32,799
445301 COMPUTER EQUIPMENT	200,000	200,000	-	-	-	200,000
449000 BOOKS & MATERIALS	3,002,000	3,008,571	200,858	346,708	-	2,661,862
449200 ART & EXHIBITS	-	19,500	-	-	19,500	-
<b>CAPITAL Total</b>	<b>3,252,000</b>	<b>3,289,833</b>	<b>218,059</b>	<b>363,909</b>	<b>31,262</b>	<b>2,894,661</b>
<b>EXPENSE Total</b>	<b>52,306,077</b>	<b>54,131,760</b>	<b>4,280,590</b>	<b>9,807,964</b>	<b>4,634,124</b>	<b>39,689,672</b>

**Indianapolis-Marion County Public Library**  
**Cashflow Projections - Operating Fund**  
**January 1 - December 31, 2022**

		Actual January	Actual February	Actual March	Projected April	Projected May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
<b>Beginning Balance</b>		\$ 36,055,821	\$ 33,774,506	\$ 31,323,579	\$ 27,717,750	\$ 23,972,089	\$ 23,102,598	\$ 38,391,552	\$ 34,797,293	\$ 31,347,574	\$ 26,474,771	\$ 24,407,903	\$ 23,114,027	\$ 36,055,821	\$ 36,055,821	
<b>Receipts:</b>																
PROPERTY TAX	311000	-	-	-	1,180,801	2,755,203	17,123,419	-	-	-	1,574,402	2,361,603	14,364,616	39,360,044	39,360,044	-
E-RATE REVENUE	332200	13,151	13,151	13,151	12,014	20,118	50,143	12,014	29,958	15,707	10,960	40,640	10,958	241,983	240,000	1,983
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	-	114,497	-	-	-	-	-	204,510	319,007	319,007	-
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	-	1,540,334	-	-	-	-	-	1,449,444	2,989,778	2,989,778	-
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,087	321,087	321,087	321,087	321,087	321,087	321,087	321,087	321,087	3,853,428	3,854,584	(1,156)
COUNTY OPTION INCOME TAX	335500	41,536	41,536	41,536	40,021	57,964	40,021	40,021	40,021	40,021	40,021	40,021	40,021	502,744	498,398	4,346
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	-	147,435	-	-	-	-	-	147,435	294,870	294,870	-
IN LIEU OF PROP. TAX	339000	-	-	-	-	-	8,992	-	-	-	-	-	12,246	21,238	21,238	-
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE	347601	19,917	22,043	28,862	26,113	24,398	23,328	25,523	25,845	26,517	23,048	22,048	21,013	288,656	280,000	8,656
FAX TRANSMISSION REVENUE	347602	8,047	7,808	9,998	6,386	5,723	7,066	6,845	7,494	6,645	5,666	5,768	5,721	83,167	74,468	8,699
PROCTORING EXAMS	347603	28	109	85	1,051	209	619	802	118	481	203	190	225	4,119	4,130	(11)
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	-	-	55,000	-	-	-	-	-	-	-	55,000	55,000	-
USAGE FEE REVENUE	347605	-	20	5,134	2	2	15	5	-	1,109	2	2	1,354	7,647	2,500	5,147
SET-UP & SERVICE - TAXABLE	347606	-	150	692	456	-	2,235	6,044	570	4,789	5,148	342	1,710	22,137	21,295	842
SET-UP & SERVICE - NON-TAXABLE	347607	-	975	630	1,027	-	1,198	2,567	856	3,047	3,080	3,080	2,711	18,770	17,167	1,603
SECURITY SERVICES REVENUE	347608	-	360	750	666	-	3,329	8,490	2,664	4,162	5,161	3,329	5,383	34,293	33,183	1,110
EVENT SECURITY	347609	-	27	240	-	-	-	-	-	-	-	-	-	267	-	267
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	347620	611	524	575	989	867	935	1,464	2,009	2,011	1,957	2,203	2,027	16,072	16,325	(253)
CATERING REVENUE	347621	2,123	-	-	4,500	6,000	5,684	8,322	3,791	5,000	4,268	6,000	18,000	63,688	78,840	(15,152)
FINES	351200	8,406	7,856	11,813	10,662	10,053	12,867	10,763	11,724	11,293	8,850	8,101	8,319	120,705	115,622	5,083
OTHER CARD REVENUE	351201	325	325	130	243	69	139	85	85	85	174	243	139	2,095	1,385	710
HEADSET REVENUE	351202	242	206	224	400	483	716	855	660	721	779	597	623	6,506	6,795	(289)
USB REVENUE	351203	231	178	430	539	407	415	411	623	532	376	368	399	4,910	5,332	(422)
LIBRARY TOYES	351204	87	118	148	139	200	383	157	155	197	164	157	139	2,044	1,867	177
MISCELLANEOUS REVENUE	360000	126	105	135	11	1,473	6	15	3,269	44	462	129	-	5,776	5,434	342
REVENUE ADJUSTMENT	360001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTEREST INCOME	361000	2,907	2,805	3,799	6,334	6,489	6,150	5,163	5,154	5,006	5,186	4,997	5,210	59,200	69,610	(10,410)
FACILITY RTL REV - TAXABLE	362000	8,964	13,118	12,650	-	-	-	47,830	20,498	28,185	20,498	32,934	2,938	187,615	152,884	34,731
FACILITY RENTAL REV - NONTAX	362001	1	1,629	-	-	-	-	-	7,489	15,226	8,679	7,889	43,712	43,499	213	213
EQUIPMENT RENTAL REV - TAXABLE	362002	-	300	450	-	-	1,809	4,761	-	5,714	5,095	1,587	1,905	21,620	21,505	115
EQUIPMENT RENTAL REV - NONTAX	362003	-	150	-	-	-	-	-	-	-	-	-	-	150	2,801	(2,651)
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	367004	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFER IN	391000	-	-	-	-	-	-	-	225,000	-	-	-	-	225,000	225,000	-
SALE OF SURPLUS PROPERTY	392100	-	-	-	-	3,787	-	-	-	-	-	-	-	3,787	3,787	-
REFUNDS	394000	-	-	-	-	5,000	-	-	-	-	-	-	-	5,000	5,000	-
REIMBURSEMENT FOR SERVICES	399000	200	26,606	242	-	14,763	35,000	61,250	-	1,148	40,106	805	15,072	195,192	175,000	20,192
INSURANCE REIMBURSEMENTS	399001	-	-	175	-	-	-	-	-	-	-	-	-	175	-	175
<b>Total Receipts</b>		<b>428,118</b>	<b>461,312</b>	<b>453,062</b>	<b>1,613,442</b>	<b>3,289,296</b>	<b>19,447,742</b>	<b>564,528</b>	<b>709,068</b>	<b>486,300</b>	<b>2,091,919</b>	<b>2,864,911</b>	<b>16,650,696</b>	<b>49,060,394</b>	<b>48,996,348</b>	<b>64,047</b>
<b>Expenditures:</b>																
PERSONAL SERVICES & BENEFITS	41	2,120,679	1,609,960	2,588,848	3,600,946	2,400,631	2,400,631	2,400,631	2,400,631	3,600,946	2,400,631	2,400,631	2,400,631	30,325,794	31,208,200	882,406
SUPPLIES	42	46,464	38,560	93,234	104,890	104,890	104,890	104,890	104,890	104,890	104,890	104,890	104,890	1,122,267	1,258,678	136,411
OTHER SERVICES AND CHARGES (LIRF TRANSFER BELOW)	43	732,822	833,039	1,380,448	1,382,267	1,382,267	1,382,267	1,382,267	1,382,267	1,382,267	1,382,267	1,382,267	1,382,267	15,386,709	16,337,199	950,490
LIBRARY MATERIALS CAPITAL OUTLAY	44	5,601	140,249	218,059	271,000	271,000	271,000	271,000	271,000	271,000	271,000	271,000	720,091	3,252,000	-	-
<b>Total Expenditures</b>		<b>2,905,566</b>	<b>2,621,807</b>	<b>4,280,590</b>	<b>5,359,103</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>5,359,103</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>4,607,878</b>	<b>50,086,770</b>	<b>52,056,077</b>	<b>1,969,307</b>
<b>Change in Payables/Petty Cash/Correction* Transfer Out (LIRF FUND)</b>		<b>196,133</b>	<b>(290,432)</b>	<b>221,699</b>									<b>250,000</b>	<b>127,400</b>	<b>250,000</b>	<b>-</b>
<b>Ending Balance</b>		<b>\$ 33,774,506</b>	<b>\$ 31,323,579</b>	<b>\$ 27,717,750</b>	<b>\$ 23,972,089</b>	<b>\$ 23,102,598</b>	<b>\$ 38,391,552</b>	<b>\$ 34,797,293</b>	<b>\$ 31,347,574</b>	<b>\$ 26,474,771</b>	<b>\$ 24,407,903</b>	<b>\$ 23,114,027</b>	<b>\$ 34,906,845</b>	<b>\$ 34,906,845</b>	<b>\$ 32,746,092</b>	

**Indianapolis-Marion County Public Library**  
**Receipts & Disbursements**  
**Month Ended March 31, 2022**

<b>FUND</b>	<b>CASH AND INVESTMENTS 2/28/2022</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>CASH AND INVESTMENTS 3/31/2022</b>
101 Total Operating	31,323,579	453,062	4,058,891	27,717,750
104 Total Fines	4	54,501	54,490	15
226 Total Parking Garage	666,539	10,667	272	676,934
230 Total Grant	573,167	61,349	70,163	564,353
245 Total Rainy Day	5,308,597	1,088	-	5,309,684
270 Total Shared System	228,531	27,363	7,588	248,305
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(6,409)	6,409	-	-
301 Total BIRF 1	(1,212,845)	200	-	(1,212,645)
321 Total BIRF 2	655,770	-	-	655,770
471 Total Library Improvement Reserve Fund	2,433,164	668	-	2,433,832
472 Total Construction	-	-	-	-
474 Total 2014 Multi-Branch Fac Improv	-	-	-	-
475 Total 2015 Bond RFID Books & Materials	-	-	-	-
476 Total 2016 Bond - Michigan Rd	-	-	-	-
477 Total 2017A Bond - Brightwood	-	-	-	-
478 Total 2017B Bond - Eagle	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	1,143,605	-	5,651	1,137,954
480 Total 2018 BBond - West Perry Branch	449,571	-	267,000	182,570
481 Total 2019 Bond - LAW WAY Renovation	11,457	-	-	11,457
482 Total 2020 Bond - Fac Renov Equip Acq	3,339,332	-	75,856	3,263,476
483 Total 2021A Bond Glendale BR	15,348,021	117	18,706	15,329,432
484 Total 2021B Bond FT Harrison BR	14,036,214	109	83,769	13,952,554
485 Total 2021C Bond Energy Cons	5,419,874	-	338	5,419,536
701 Total Self-Insurance Fund	-	631,400	631,400	-
800 Total Gift	2,473,850	93,769	185,798	2,381,821
806 Total Payroll Liabilities	157,029	102,675	159,120	100,585
812 Total Foundation Agency Fund	1,195	568	1,195	568
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	992	1,067	992	1,067
815 Total PLAC Card Revenue Agency Fund	11,087	2,275	-	13,362
<b>Grand Total</b>	<b>82,362,352</b>	<b>1,447,286</b>	<b>5,621,228</b>	<b>78,188,410</b>

**Indianapolis Marion County Public Library  
Status of the Treasury  
Investment Report  
Month Ended March 31, 2022**

**Chase Savings Account**

	Balance March 31, 2022	Interest Earned March 31, 2022
Operating Fund	\$ 7,003,147	\$ 59
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,279	\$ 3
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,797	\$ 3
Gift Fund	\$ 93	\$ 2
2021A Bond (Glendale)	\$ 14,000,352	\$ 117
2021B Bond (Fort Harrison)	\$ 13,000,326	\$ 109
<b>Total Chase Savings Account</b>	<b>\$ 35,024,773</b>	<b>\$ 293</b>

The average savings account rate for March was 0.01%

**Previous Month's Chase Savings Account Activity**

	Balance February 28, 2022	Interest Earned February 28, 2022
Operating Fund	\$ 7,003,088	\$ 53
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,275	\$ 3
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,793	\$ 3
Gift Fund	\$ 91	\$ 1
2021A Bond (Glendale)	\$ 14,000,234	\$ 106
2021B Bond (Fort Harrison)	\$ 13,000,218	\$ 98
<b>Total Chase Savings Account</b>	<b>\$ 35,024,480</b>	<b>\$ 265</b>

The average savings account rate for February was 0.01%

**Fifth Third Bank Investment Account**

	Balance March 31, 2022	Interest Earned March 31, 2022
Library Improvement Reserve Fd	\$ 2,232,407	\$ 668
Rainy Day Fund	\$ 3,464,290	\$ 1,036
<b>Total Fifth Third Bank</b>	<b>\$ 5,696,696</b>	<b>\$ 1,704</b>

The average investment account rate for March was 0.36%

**Previous Month's Fifth Third Bank Investment Account**

	Balance February 28, 2022	Interest Earned February 28, 2022
Library Improvement Reserve Fd	\$ 2,231,739	\$ 489
Rainy Day Fund	\$ 3,463,253	\$ 758
<b>Total Fifth Third Bank</b>	<b>\$ 5,694,992</b>	<b>\$ 1,247</b>

The average investment account rate for February was 0.26%

**Hoosier Fund Account Income**

	Balance March 31, 2022	Interest Earned March 31, 2022
Operating Fund	\$ 8,694,664	\$ 2,361
Rainy Day Fund	\$ 180,087	\$ 48
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 162,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 28,864	\$ 200
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 9,818,258</b>	<b>\$ 2,608</b>

The average Hoosier Fund account rate for March was 0.31%

**Previous Month's Hoosier Fund Account Income**

	Balance February 28, 2022	Interest Earned February 28, 2022
Operating Fund	\$ 8,692,304	\$ 2,044
Rainy Day Fund	\$ 180,039	\$ 41
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 162,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 28,665	\$ 173
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 9,815,650</b>	<b>\$ 2,258</b>

The average Hoosier Fund account rate for February was 0.30%

**TrustIndiana**

	Balance March 31, 2022	Interest Earned March 31, 2022
Operating Fund	\$ 6,801,827	\$ 1,375
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 7,342,976</b>	<b>\$ 1,375</b>

The average TrustIndiana account rate for March was 0.22%

**Previous Month's TrustIndiana**

	Balance February 28, 2022	Interest Earned February 28, 2022
Operating Fund	\$ 6,800,452	\$ 703
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 7,341,601</b>	<b>\$ 703</b>

The average TrustIndiana account rate for February was 0.12%

**U. S. Bank**

	Balance March 31, 2022	Interest Earned March 31, 2022
Operating Fund	\$ 1,053,382	\$ 4
<b>Total U. S. Bank</b>	<b>\$ 1,053,382</b>	<b>\$ 4</b>

The average U. S. Bank account rate for March was 0.005%

**Previous Month's U.S. Bank**

	Balance February 28, 2022	Interest Earned February 28, 2022
Operating Fund	\$ 1,053,378	\$ 5
<b>Total U. S. Bank</b>	<b>\$ 1,053,378</b>	<b>\$ 5</b>

The average U. S. Bank account rate for February was 0.005%



**Indianapolis-Marion County Public Library**  
**Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement**  
**Month Ended March 31, 2022**

	<b>ORIGINAL BUDGET</b>	<b>REVISED BUDG.</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>AVAILABLE BUDG.</b>
<b>REVENUES</b>						
<b>Property Taxes</b>						
311000 PROPERTY TAX	14,757,882	14,757,882	-	-	-	14,757,882
<b>Property Taxes Total</b>	<b>14,757,882</b>	<b>14,757,882</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,757,882</b>
<b>Intergovernmental</b>						
335100 FINANCIAL INSTITUTION T	92,051	92,051	-	-	-	92,051
335200 LICENSE EXCISE TAX REVE	891,429	891,429	-	-	-	891,429
335700 COMMERCIAL VEHICLE TAX	85,087	85,087	-	-	-	85,087
339000 IN LIEU OF PROP. TAX	7,594	7,594	-	-	-	7,594
<b>Intergovernmental Total</b>	<b>1,076,161</b>	<b>1,076,161</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,076,161</b>
<b>Miscellaneous</b>						
361000 INTEREST INCOME	-	-	200	564	-	(564)
<b>Miscellaneous Total</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>564</b>	<b>-</b>	<b>(564)</b>
<b>REVENUES Total</b>	<b>15,834,043</b>	<b>15,834,043</b>	<b>200</b>	<b>564</b>	<b>-</b>	<b>15,833,479</b>
<b>EXPENSES</b>						
<b>Other Services and Charges</b>						
439904 BANK FEES/CREDIT CARD F	14,750	14,750	-	1,500	-	13,250
438100 PRINCIPAL	14,480,000	14,480,000	-	3,535,000	-	10,945,000
438200 INTEREST	2,037,991	2,037,991	-	57,603	-	1,980,388
<b>Other Services and Charges Total</b>	<b>16,532,741</b>	<b>16,532,741</b>	<b>-</b>	<b>3,594,103</b>	<b>-</b>	<b>12,938,638</b>
<b>EXPENSES Total</b>	<b>16,532,741</b>	<b>16,532,741</b>	<b>-</b>	<b>3,594,103</b>	<b>-</b>	<b>12,938,638</b>

**Indianapolis-Marion County Public Library**  
**Fund 245 - Rainy Day Fund - Detailed Income Statement**  
**Month Ended March 31, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	1,088	2,609	-	(2,609)
<b>MISCELLANEOUS Total</b>	-	-	1,088	2,609	-	(2,609)
<b>REVENUE Total</b>	-	-	1,088	2,609	-	(2,609)
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	100,000	100,000	-	-	-	100,000
431200 ENGINEERING & ARCHITECTURAL	400,000	441,568	-	-	41,568	400,000
431500 CONSULTING SERVICES	-	23,276	-	-	23,276	-
438400 ISSUANCE COSTS	-	-	-	225	-	(225)
<b>OTHER SERVICES AND CHARGES TOTAL</b>	500,000	564,844	-	225	64,844	499,775
<b>CAPITAL</b>						
441000 LAND	1,000,000	1,000,000	-	-	-	1,000,000
443500 BUILDING	1,500,000	1,500,000	-	-	-	1,500,000
<b>CAPITAL Total</b>	2,500,000	2,500,000	-	-	-	2,500,000
<b>EXPENSE Total</b>	3,000,000	3,064,844	-	225	64,844	2,999,775

**Indianapolis-Marion County Public Library**  
**Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement**  
**Month Ended March 31, 2022**

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>Available Budget</b>
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	668	1,588	-	(1,588)
<b>MISCELLANEOUS Total</b>	-	-	<b>668</b>	<b>1,588</b>	-	<b>(1,588)</b>
<b>REVENUE Total</b>	-	-	<b>668</b>	<b>1,588</b>	-	<b>(1,588)</b>
<b>EXPENSE</b>						
<b>CAPITAL</b>						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
<b>CAPITAL Total</b>	<b>250,000</b>	<b>250,000</b>	-	-	-	<b>250,000</b>
<b>EXPENSE Total</b>	<b>250,000</b>	<b>250,000</b>	-	-	-	<b>250,000</b>

**Indianapolis-Marion County Public Library**  
**Fund 226 - Parking Garage - Detailed Income Statement**  
**Month Ended March 31, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347610 PARKING REVENUE	120,000	120,000	10,343	30,065	-	89,935
347611 EVENTS PARKING	8,000	8,000	325	475	-	7,525
<b>CHARGES FOR SERVICES Total</b>	<b>128,000</b>	<b>128,000</b>	<b>10,668</b>	<b>30,540</b>	<b>-</b>	<b>97,460</b>
<b>MISCELLANEOUS</b>						
360001 REVENUE ADJUSTMENT	-	-	(4)	14	-	(14)
361000 INTEREST INCOME	100	100	3	10	-	90
<b>MISCELLANEOUS Total</b>	<b>100</b>	<b>100</b>	<b>(1)</b>	<b>24</b>	<b>-</b>	<b>76</b>
<b>REVENUE Total</b>	<b>128,100</b>	<b>128,100</b>	<b>10,667</b>	<b>30,564</b>	<b>-</b>	<b>97,536</b>
<b>EXPENSE</b>						
<b>SUPPLIES</b>						
421200 PRINTER SUPPLIES	3,500	3,500	-	-	-	3,500
421500 OFFICE SUPPLIES - FAC/PURCH	3,000	3,000	-	-	-	3,000
422310 CLEANING & SANITATION	100	100	-	-	-	100
<b>SUPPLIES Total</b>	<b>6,600</b>	<b>6,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,600</b>
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	2,500	2,500	-	-	-	2,500
431500 CONSULTING SERVICES	5,000	7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	-	-	-	12,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	5,000	5,000	20	59	-	4,941
434201 EXCESS LIABILITY	5,000	5,000	-	-	-	5,000
436100 REP & MAINT-STRUCTURE	457,500	457,500	-	-	-	457,500
436110 CLEANING SERVICES	5,000	5,000	-	-	-	5,000
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR	12,500	12,500	-	-	-	12,500
439904 BANK FEES/CREDIT CARD FEES	3,500	3,500	253	832	-	2,668
439905 OTHER CONTRACTUAL SERVICES	10,000	10,000	-	-	-	10,000
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>522,100</b>	<b>525,015</b>	<b>272</b>	<b>891</b>	<b>2,915</b>	<b>521,209</b>
<b>CAPITAL</b>						
445300 CAPITAL - EQUIPMENT	10,000	10,000	-	-	-	10,000
<b>CAPITAL Total</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>EXPENSE Total</b>	<b>538,700</b>	<b>541,615</b>	<b>272</b>	<b>891</b>	<b>2,915</b>	<b>537,809</b>

**Indianapolis-Marion County Public Library**  
**Fund 270 - Shared System - Detailed Income Statement**  
**Month Ended March 31, 2022**

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>Available Budget</b>
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347640 SHARED SYSTEM REVENUE	-	-	27,363	68,487	-	(68,487)
<b>CHARGES FOR SERVICES Total</b>	-	-	<b>27,363</b>	<b>68,487</b>	-	<b>(68,487)</b>
<b>REVENUE Total</b>	-	-	<b>27,363</b>	<b>68,487</b>	-	<b>(68,487)</b>
<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	64,200	64,200	4,987	14,961	-	49,239
413100 FICA AND MEDICARE	4,911	4,911	349	1,047	-	3,864
413300 PERF/INPRS	9,116	9,116	1,416	2,124	-	6,992
421600 LIBRARY SUPPLIES	5,000	5,000	-	-	-	5,000
431500 CONSULTING SERVICES	5,000	5,000	-	-	-	5,000
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	916	916	-	-	-	916
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVI	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	-	-	14,000
<b>PERSONAL SERVICES Total</b>	<b>180,394</b>	<b>180,394</b>	<b>6,752</b>	<b>18,132</b>	-	<b>162,261</b>
<b>SUPPLIES</b>						
421600 LIBRARY SUPPLIES	-	-	-	-	138	(138)
<b>SUPPLIES Total</b>	-	-	-	-	<b>138</b>	<b>(138)</b>
<b>OTHER SERVICES AND CHARGES</b>						
439930 MATERIALS CONTRACTUAL	-	-	1,544	1,544	-	(1,544)
<b>OTHER SERVICES AND CHARGES TOTAL</b>	-	-	-	<b>1,544</b>	<b>1,544</b>	<b>(1,544)</b>
<b>EXPENSE Total</b>	<b>180,394</b>	<b>180,394</b>	<b>6,752</b>	<b>19,677</b>	<b>1,682</b>	<b>160,579</b>

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended March 31, 2022**

	MTD	YTD
<b>REVENUE</b>		
<b>MISCELLANEOUS</b>		
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	2,446
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	2	5
367000 FOUNDATION CONTRIBUTION	93,769	608,702
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	61,347	80,106
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
<b>MISCELLANEOUS Total</b>	<b>155,117</b>	<b>691,259</b>

<b>REVENUE Total</b>	<b>155,117</b>	<b>691,259</b>
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**EXPENSE**

00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	548	2,690
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	56,853	64,470
00065001 - DECATUR UNRESTRICTED GIFT	-	155
00075001 - EAGLE UNRESTRICTED GIFT	39	39
00095001 - E. WASHINGTON UNRESTRICTED GIFT	-	1,150
00125001 - HAUGHVILLE UNRESTRICTED GIFT	-	-
00145001 - NORA UNRESTRICTED GIFTS	-	-
00165001 - GARFIELD PARK UNRESTRICTED GIFTS	-	-
00195001 - WAYNE UNRESTRICTED GIFTS	46	294
00255001 - OUTREACH UNRESTRICTED GIFT FUND	-	65
00405001 - CEO UNRESTRICTED GIFTS	8,750	9,546
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	86,111	112,717
00425002 - LIBRARY MATERIALS MEMORIAL FUND	30	71
00425010 - LILLY CITY DIGITIZATION	4,978	24,198
18055010 - GROW WITH GOOGLE	-	5,311
20005030 - VOX BOOKS	-	40
20125011 - HVL DEVICE LENDING EXPANSION	-	2,127
20425012 - CATALOGING & PROCESSING EITELJORG	1,732	1,732
20425017 - AXIS 360 HIGH SCHOOL EBOOKS	4,926	4,926
20425018 - AXIS 360 COVID EXPANSION EBOOKS	22,175	22,175

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended March 31, 2022**

	MTD	YTD
21005013 - SUMMER READING PROGRAM 2021	-	-
21005016 - ADULT SUMMER READING PROGRAM	-	-
21005026 - TEEN ZONE WRN IRV PIK	-	1,580
21005034 - LGBTQ+ COMPETENCY TRAINING WITH IND	-	900
21005035 - EARLY CHILDHOOD EDUCATORS WORKSHOP	-	-
21005036 - PRESCHOOL PACKAGED PROGRAMS	-	300
21005037 - CONCERT SERIES	300	300
21005039 - ON THE ROAD TO READING R2R	5,055	5,183
21005040 - HOMESCHOOL CAP 2021 BIPOC COLLECTIO	199	399
21015016 - SIMPLE AND AFFORDABLE PLANT BASED C	-	243
21015038 - POP UP COMPUTER LAB CEN/E38	-	3,617
21045041 - CENTRAL AUTHOR ENGRAVINGS	5,000	5,000
21085022 - GRAB AND GO CRAFTS E38	-	174
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD	4,044	4,122
21425014 - GENERAL DIGITIZATION 2021	350	350
21425022 - LSTA HERRON MORTON NEIGHBORH'D ASOC	-	206
21425023 - MINDTRUST HIGH SCHOOL EBOOKS	4,995	4,995
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	7,227	51,671
21455018 - FIT LIT BOOK DISCUSSION AND LECTURE	-	387
21455028 - TEEN COMMUNITY BOOK CLUBS	-	3,052
21455038 - ANIMAL PROGRAMS	-	-
21455042 - CONVERSATION CIRCLES	-	1,100
21455043 - 1000 BOOKS BY KINDERGARTEN R2R	-	1,122
21455044 - LSTA POP UP TECH LABS	5,875	5,875
22005013 - SUMMER READING PROGRAM	48	48
22005029 - INDYPL SEED LIBRARY 2022	-	-
22005034 - LGBTQ+ COMPETENCY TRAINING W IYG	300	300
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R	-	-
22005037 - CONCERT SERIES	900	900
22015016 - SIMPLE AND AFFORDABLE PLANT-BASED C	-	-
22135011 - CULTURE HISTORY & SOCIETY	-	125
22455010 - MEET THE ARTIST XXXIV #BLKLIVESMATT	27,969	29,868
22455028 - TEEN COMMUNITY BOOK CLUBS	39	39
22455042 - CONVERSATION CIRCLES 2022	300	300
22455045 - PATHWAYS TO LITERACY	560	560
22455046 - SPANISH BOOK CLUB	150	150
22455047 - INTERNATIONAL FESTIVALS & CELEBRATI	2,600	2,600

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended March 31, 2022**

	MTD	YTD
22455048 - READING READY TIME	3,515	3,515
<b>EXPENSE Total</b>	<b>255,613</b>	<b>380,686</b>



**Indianapolis-Marion County Public Library**  
**Summary of Construction Fund Cash Balances**  
**Month Ended March 31, 2022**

**Construction Fund Cash Balances - Does Not Include Retainage Withheld**

Fund 479 - Restricted - Multiple Projects	1,137,953.64
Fund 480 - Restricted - West Perry Project	182,570.44
Fund 481 - Restricted - Lawrence/ Wayne Projects	11,456.96
Fund 482 - Restricted - Multiple Projects 2	3,263,476.46
Fund 483 - Restricted - Glendale Project	15,329,431.50
Fund 484 - Restricted - Fort Harrison Project	13,942,248.24
Fund 485 - Restricted - Multiple Projects 3	5,419,536.18
<b>Total Construction Fund Cash Balances</b>	<b>39,286,673.42</b>

**Construction Fund Classification Breakdown**

Fund 479 - Restricted - Multiple Projects	1,137,953.64
Fund 480 - Restricted - West Perry Project	182,570.44
Fund 481 - Restricted - Lawrence/ Wayne Projects	11,456.96
Fund 482 - Restricted - Multiple Projects 2	3,263,476.46
Fund 483 - Restricted - Glendale Project	15,329,431.50
Fund 484 - Restricted - Fort Harrison Project	13,942,248.24
Fund 485 - Restricted - Multiple Projects 3	5,419,536.18
<b>Total Construction Fund Breakdown</b>	<b>39,286,673.42</b>

**Summary of Classifications**

Total Restricted	39,286,673.42
Total Assigned	0.00
<b>Total of All Classifications</b>	<b>39,286,673.42</b>

**Summary of Project Activity**

	<b>* ADJUSTED</b>					
<b>PROJECT</b>	<b>ORIGINAL</b>	<b>CURRENT</b>	<b>CURRENT</b>	<b>PROJECT</b>	<b>OPEN P.O.</b>	<b>UNEXPENDED</b>
	<b>BUDGET</b>	<b>MONTH</b>	<b>YEAR</b>	<b>TO DATE</b>		
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	84.75	3,225.23	3,862,046.36	19,583.41	1,118,370.23
* Fund 480 - Restricted - West Perry Project	9,600,000.00	12,115.25	129,178.03	9,417,429.56	118,935.24	63,635.20
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	0.00	0.00	3,172,171.88	543.39	10,913.57
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	75,855.67	103,307.11	2,086,036.16	243,014.97	3,020,461.49
Fund 483 - Restricted - Glendale Project	15,557,542.03	18,706.42	47,288.92	168,462.07	11,587,762.16	3,801,317.80
Fund 484 - Restricted - Fort Harrison Project	14,357,506.70	94,074.74	135,015.79	355,584.89	11,293,014.56	2,708,907.25
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	337.50	98,710.50	154,580.27	125,813.00	5,293,723.18
<b>Total Expenditures</b>	<b>58,622,306.64</b>	<b>201,174.33</b>	<b>516,725.58</b>	<b>19,216,311.19</b>	<b>23,388,666.73</b>	<b>16,017,328.72</b>

	<b>ADJUSTED</b>				
	<b>ORIGINAL</b>	<b>CURRENT</b>	<b>CURRENT</b>	<b>PROJECT</b>	<b>BUDGET</b>
	<b>BUDGET</b>	<b>MONTH</b>	<b>YEAR</b>	<b>TO DATE</b>	<b>BALANCE</b>
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,917.50	0.00	0.00	9,917.50	0.00
Appropriated Interest Earnings - Fund 483	60,000.00	117.18	340.20	351.54	59,648.46
Appropriated Interest Earnings - Fund 484	60,000.00	108.81	315.90	326.43	59,673.57

\* This is the original maximum budget for the Bond including interest that was appropriated for use.



## Board Action Request

5b

**To:** IMCPL Board

**Meeting Date:** April 25, 2022

**From:** Finance Committee

**Approved by the  
Library Board:**

**Effective Date:** April 25, 2022

**Subject:** Resolution 18-2022 – Transfer between Classifications and Accounts

**Recommendation:** Authorize the adoption of Resolution 18-2022

**Background:** The transfer in the Operating fund is to move funds from Security Services to Appointed Salaries, FICA and Medicare, PERF, and Medical Insurance. This transfer will allow the Library to hire a Library Security Assistant Supervisor and nine Library Security Assistants at Central.

**Strategic/Fiscal Impact:** This transfer has no impact on the total budget for 2022 as the funds are moving from one account to another.



## Board Resolution

5b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 18-2022  
TRANSFER BETWEEN CLASSIFICATIONS AND ACCOUNTS  
April 25, 2022**

**WHEREAS**, certain conditions have developed since the Adoption of the 2022 Annual Budget,

**WHEREAS**, it is necessary to transfer funds between Budget Classifications and Accounts,  
therefore

**BE IT RESOLVED** that the following transfer and re-appropriation be made via:

**OPERATING FUND**

**Decrease**

FROM:

3. OTHER SERVICES & CHARGES	10102001-439903	SECURITY SERVICES	<u>\$ (264,384.00)</u>
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**Increase**

TO:

1. PERSONAL SERVICES	10101401-411000	SALARIES APPOINTED STAFF	195,840.00
	10126170-413100	FICA AND MEDICARE	14,981.76
	10126170-413300	PERF/INPRS	27,809.28
	10126170-413500	MEDICAL INSURANCE	<u>25,752.96</u>
			<u>\$ 264,384.00</u>



## Board Action Request

5c

**To:** IMCPL Board

**Meeting Date:** April 25, 2022

**From:** Finance Committee

**Approved by the  
Library Board:**

**Effective Date:** April 25, 2022

**Subject:** Annual OCLC, Inc. Cataloging, Metadata and Interlibrary Loan Subscription Services Agreement Renewal- Resolution 19-2022

**Recommendation:** Authorize the approval of Resolution 19-2022

**Background:** OCLC Cataloging and Metadata services consist of a suite of cataloging management tools and services used for creating database records for all the library's print and electronic resources. These essential tools are used as part of ongoing operations by the cataloging team, to assign Dewey call numbers and create records for the hundreds of thousands of titles added to the library catalog annually, using these latest RDA and AACR2 standards. The Interlibrary Loan (ILL) Subscription allows Central Library staff to manage interlibrary loan requests to and from other libraries across the country. The library currently receives these services pursuant to a Master Services Agreement previously executed and wishes to renew the services under the terms thereof. Under terms of the agreement, the library will pay OCLC a total of approximately \$130,000 for the subscription period of July 1, 2022 – June 30, 2023.

**Strategic/Fiscal Impact:**

Annual OCLC services cost of \$130,000 will be funded from Operating Funds (10126120 - 439905).



OCLC Symbol  
IMD  
Customer ID  
46682

Currency  
USD  
Renewal Period  
7/01/2022 to 6/30/2023

**Renewal**  
Renewal Order  
# 1000105669  
**4/03/2022**

**Indianapolis Public Library**  
DEB LAMBERT  
Director of Collection Management  
PO Box 211  
2450 N Meridian St  
Indianapolis IN 46206  
United States

**Participant Library**  
**Indianapolis Public Library**  
  
PO Box 211  
2450 N Meridian St  
Indianapolis IN 46206  
United States

Item Code	Item	Amount
3000030	Cataloging and Metadata Subscription	\$117,926.24
3000065	WorldShare ILL	\$11,989.10
<b>Total USD</b>		<b>\$129,915.34</b>

*THIS IS NOT AN INVOICE. An invoice will follow in the usual billing cycle.*

We appreciate your subscription to OCLC services and hope you are pleased with the service and the support you have received during the past year. Your subscription(s) will automatically renew on 7/1/2022.

If you wish to continue your subscription as is, with no changes, no action is required by you at this time. If you wish to change or cancel your subscription(s) please contact OCLC Order Services at [orders@oclc.org](mailto:orders@oclc.org). Your renewal order number is 1000105669. If your institution requires a PO, please provide the new details to OCLC prior to your renewal date.

**PLEASE NOTE:** we require written confirmation for cancellation requests at least 30 days before your subscription renews on 7/1/2022.

If you have any questions about this service or need help using it, please contact OCLC support in your region at <http://oclc.org/support>.

Thank you  
OCLC Order Services

\* Please note prices are current as of the date of this notice and are subject to change.

This transaction is subject to the relevant OCLC Framework Agreement ("FA") and the Schedules related to each product listed on this notice, found at: <http://oclc.org/service-agreements>, unless a signed agreement governing the transaction has been entered into by the parties.



## Board Resolution

5c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 19-2022  
APPROVAL OF OCLC, INC. CATALOGING, METADATA AND INTERLIBRARY  
LOAN SUBSCRIPTION SERVICES AGREEMENT RENEWAL  
April 25, 2022**

**WHEREAS**, the Indianapolis-Marion County Public Library ("IndyPL") needs robust tools to catalog physical and electronic library materials and manage interlibrary loan services with other libraries in the United States; and

**WHEREAS**, OCLC Cataloging, Metadata and Interlibrary loan (ILL) subscription services are one-of-a-kind services that are a vital operational tool for IndyPL, therefore; and

**IT IS THEREFORE RESOLVED** that the Board of Trustees approves the use of the OCLC Cataloging, Metadata and ILL services under the OCLC Master Agreement effective September 26, 2017, and authorizes the Interim Chief Executive Officer to Library to proceed with renewal of the agreement with OCLC, Inc. for the Cataloging, Metadata and ILL services for an annual cost not to exceed \$130,000 for the period July 1, 2022 to June 30, 2023, and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



## Board Action Request

5d

**To:** IMCPL Board

**Meeting Date:** April 25, 2022

**From:** Finance Committee

**Approved by the  
Library Board:**

**Effective Date:** April 25, 2022

**Subject:** Annual Baker & Taylor Book Leasing/High Demand Services Agreement  
Renewal– Resolution 20-2022

**Recommendation:** Authorize the approval of Resolution 20-2022

**Background:.** The Baker & Taylor Book Leasing/High Demand program provides management tools to manage and acquire approximately, 6,684 forthcoming high demand titles efficiently and quickly so the library can meet public demand. This service includes automated monthly pre-publication selection lists for the most popular authors, a robust commerce account system that tracks current and past orders, shelf ready processing and cataloging records, and fast and timely delivery. This service optimizes and simplifies acquisition of many copies of high demand titles throughout the year, even during the end of year period when we are unable to place traditional purchase orders. Despite the program name, the library is not required to return books to the vendor and is able to funnel books from this program through the library bookstore when the library no longer needs them. Under terms of the subscription, the library will pay Baker & Taylor a total of \$114,898 for the subscription period of May 1, 2022 – April 31, 2023.

**Strategic/Fiscal Impact:**

Annual Baker & Taylor Book Leasing/High Demand services cost of \$114,898 will be funded from Books & Materials Operating Funds (10126120 - 449000).





## Renewal Notice

BAKER & TAYLOR BOOK LEASING SYSTEM  
251 MT. OLIVE CHURCH ROAD  
COMMERCE, GA 30599-2300

To renew your Book Leasing Account, please make any changes necessary, then sign and return to Baker & Taylor Book Leasing System along with your purchase order, if applicable.

Service Inquiries: 800-775-3800 or FAX: 877-460-6011

### RENEWAL AUTHORIZATION:

Please Confirm Phone Numbers

Name / Title (Please Print)

Phone (317) 275-4721

Fax:

Signature

### For Internal Use Only

Contract #: 007

Master #: 205270

Acct #: F951228

Territory ID: 418

Plan BS557 Beginning On: 05/01/2022 Ending On: 04/30/2023

Total Contract Amt: \$114,897.96

Bill To: Indianapolis Public Library

P. O. Box 211

Ay/adult Lease Fiction Notify/booking Ahead

Indianapolis, IN 46206-0211

Ship To: Indianapolis Public Library

2450 N. Meridian Street

Ay Notify/booking Ahead

Indianapolis, IN 46208

### Service Requested:

Book Plan

Monthly Quota Allowance

557

Annual Quota Allowance:

6,684

### Quota Cutoff:

Cutoff: \$31.00

2nd Cutoff: \$41.00

3rd Cutoff: \$51.00

### Management Report Sequence: (SAME)

- ☐ Author  
☐ Title  
☐ Ship Date  
☐ Summary Only

### Book Identification: (SAME)

Each book will have a white adhesive label that will readily identify it as a Baker & Taylor Lease Book. Please indicate below exactly how you wish your library name and address to appear on the label.

Line 1 \_\_\_\_\_

Line 2 \_\_\_\_\_

Line 3 \_\_\_\_\_

### Cataloging: (SAME)

\_\_\_\_\_ Dewey/LC Subject Headings

\_\_\_\_\_ LC/LC Subject Headings

\_\_\_\_\_ Pocket on Front Flyleaf

\_\_\_\_\_ Pocket on Back Flyleaf

\_\_\_\_\_ Mylar Jacket Only

\_\_\_\_\_ Machine Readable Cataloging Records

### Payment Plan Chosen:

1. Monthly Payments of:

2. Quarterly Payments of:

3. Semi-Annual Payments of:

4. Annual Payments of: \$114,897.96

-- 2% discount for annual payment of program  
within 60 days of invoice date

-- 1% discount for semi-annual payment of  
program within 30 days of invoice date

**\*\*PLUS TAXES WHERE APPLICABLE\*\***

### Invoicing Instructions:

1. Purchase order number, if applicable:

\_\_\_\_\_

2. Library systems only:

\_\_\_\_\_ Separate invoices by branch

\_\_\_\_\_ One combined invoice



## Board Resolution

5d

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 20-2022  
APPROVAL OF BAKER & TAYLOR BOOK LEASING/HIGH DEMAND  
SERVICES AGREEMENT RENEWAL  
April 25, 2022**

**WHEREAS**, the Indianapolis-Marion County Public Library ("IndyPL") needs robust tools to acquire high demand titles to meet patron demand in a timely manner; and

**WHEREAS**, Baker & Taylor book leasing/high demand services are one-of-a-kind services that are a vital operational tool for IndyPL; and

**IT IS THEREFORE RESOLVED** that the Board of Trustees approves the renewal of the Baker & Taylor Book Leasing/High Demand Services Agreement, and authorizes the Interim Chief Executive Officer to Library to proceed with renewal of the agreement with Baker & Taylor for the services for an annual cost not to exceed \$114,898 for the period May 1, 2022 to April 31, 2023, and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



## Board Action Request

6a

**To:** IMCPL Board

**Meeting Date:** April 25, 2022

**From:** Diversity, Policy and Human  
Resources Committee

**Approved by the  
Library Board:**

**Effective Date:** April 25, 2022

**Subject:** Resolution – 21-2022

**Recommendation:** Approval of Resolution 21-2022 – Amendment to Article 5 of the currently effective Joint Association Recommendations

**Background:**

The amendment related to the Sunday Credit provides in substance that employees not represented by the Union in Public Service or Collection Management positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay.

The amendment related to Sunday scheduling provides in substance that employees not represented by the Union in Public Service or Collection Management positions should expect to be scheduled to work at least 6 full Sunday shifts each calendar year but may be required to work more than 6 full Sunday shifts in a calendar year if deemed necessary by the Library.

Contemporaneous with this resolution are resolutions that amend in conformity herewith Section 23.3 of the Joint Written Recommendations between the Library and AFSCME Local 3395 and that enact Policy 249.7 Sunday Credit and Policy 245.2 Sunday Schedule.

**Strategic/Fiscal Impact:** Accounted for in the 2022 budget.



## Board Resolution

6a

### INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY RESOLUTION 21-2022

#### AMENDMENT TO ARTICLE 5 OF THE CURRENTLY EFFECTIVE JOINT ASSOCIATION RECOMMENDATIONS

April 25, 2022

**WHEREAS**, pursuant to established policy of the Indianapolis-Marion County Public Library ("Library"), specifically Policy 215, the Board of Trustees ("Board") recognizes the Indianapolis-Marion County Public Library Staff Association ("Staff Association") as an official body of staff and employees established to advance the interest of the Library as an organization, to promote the professional and social relations of staff members and employees, and to promote the economic welfare of staff members and employees except with respect to matters pertaining to grievances and personnel practices (wages, hours, fringe benefits, and the voluntary payment of dues) for those staff members and employees who are represented by another certified employee organization pursuant to Board Resolution 89-2006;

**WHEREAS**, Library management ("Management") and the Staff Association made and submitted joint written recommendations to the Board, which written recommendations were approved by the Board pursuant to Resolution 8-2021 ("Joint Association Recommendations");

**WHEREAS**, Management and the Staff Association have agreed to amend Article 5 of the Joint Association Recommendations to provide for a new Sunday Credit to employees not represented by the Union who work in Public Service or Collection Management positions and to address Sunday scheduling of these same employees ("Article 5 Amendment");

**WHEREAS**, the Article 5 Amendment related to the Sunday Credit provides in substance that employees not represented by the Union in Public Service or Collection Management positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay;

**WHEREAS**, the Article 5 Amendment related to Sunday scheduling provides in substance that employees not represented by the Union in Public Service or Collection Management positions should expect to be scheduled to work at least 6 full Sunday shifts each calendar year but may be required to work more than 6 full Sunday shifts in a calendar year if deemed necessary by the Library; and

**WHEREAS**, the Board has reviewed the Article 5 Amendment and deems it appropriate and consistent with the mission and operations of the Library as a taxpayer supported public entity.

**THEREFORE, BE IT RESOLVED** that the Board does hereby approve and adopt the Article 5 Amendment in the form attached to this Resolution and authorizes the Interim Chief Executive Officer of the Library to execute an amendment to Article 5 of the Joint Association Recommendations as approved.

**LIBRARY BOARD OF TRUSTEES OF THE INDIANAPOLIS-  
MARION COUNTY PUBLIC LIBRARY, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board

### **Amendment to Article 5 Joint Association Recommendations**

Benefit Eligible employees in the Unit who work in Public Service or Collection Management ("CMSA") positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay. The Sunday Credit will not be included in the calculation of whether a non-exempt employee in the Unit has worked hours more than 40 hours in a 7-day workweek for purposes of determining eligibility for overtime pay. The scheduling of employees in the Unit on Sundays is determined by the manager and subject to branch needs. Public Service and CMSA employees in the Unit should expect to be scheduled to work at least 6 full Sunday shifts each calendar year but may be required to work more than 6 full Sunday shifts in a calendar year if deemed necessary by the Library. After an employee in the Unit working in a Public Service or CMSA position has worked 6 full Sunday shifts in a calendar year, the employee in the Unit may trade any additional scheduled Sunday shifts in accordance with the Library's normal policy regarding work schedules.



## Board Action Request

6b

**To:** IMCPL Board

**Meeting Date:** April 25, 2022

**From:** Diversity, Policy and Human  
Resources Committee

**Approved by the  
Library Board:**

**Effective Date:** April 25, 2022

**Subject:** Resolution – 22-2022

**Recommendation:** Approval of Resolution 22-2022 – Enact Policy 249.7 Sunday Credit and Policy 245.2 Sunday Schedule

**Background:**

Policy 249.7 Sunday Credit provides in substance that Library employees in Public Service or Collection Management positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay.

Policy 245.2 Sunday Schedule provides in substance that Library employees in Public Service or Collection Management positions should expect to be scheduled to work at least 6 full Sunday shifts each calendar year but may be required to work more than 6 full Sunday shifts in a calendar year if deemed necessary by the Library.

Contemporaneous with this resolution are resolutions that amend in conformity herewith Section 23.3 of the Joint Written Recommendations between the Library and AFSCME Local 3395 and Article 5 of the Joint Written Recommendations between the Library and the Staff Association.

**Strategic/Fiscal Impact:** Accounted for in the 2022 budget.





## Board Resolution

6b

### INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY RESOLUTION 22-2022

#### ENACTMENT OF POLICY 249.7, SUNDAY CREDIT AND ENACTMENT OF POLICY 245.2, SUNDAY SCHEDULE

April 25, 2022

**WHEREAS**, following discussions with American Federation of State, County, and Municipal Employees, AFL-CIO, on behalf of the Indianapolis-Marion County Public Library Employees Union, Local 3395 and with Indianapolis-Marion County Public Library Staff Association, management recommends the enactment of new policies in the Human Resources Section of the Policy Manual that provide for a new Sunday Credit to Library employees who work in Public Service or Collection Management positions ("Policy 249.7 Sunday Credit") and to address Sunday scheduling of these same employees ("Policy 245.2 Sunday Schedule");

**WHEREAS**, Policy 249.7 Sunday Credit provides in substance that Library employees in Public Service or Collection Management positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay;

**WHEREAS**, Policy 245.2 Sunday Schedule provides in substance that Library employees in Public Service or Collection Management positions should expect to be scheduled to work at least 6 full Sunday shifts each calendar year but may be required to work more than 6 full Sunday shifts in a calendar year if deemed necessary by the Library; and

**WHEREAS**, the Board has reviewed the proposed Policy 249.7 Sunday Credit and the proposed Policy 245.2 Sunday Schedule as recommended and deems them appropriate and consistent with the mission and operations of the Library as a taxpayer supported public entity.

**THEREFORE, BE IT RESOLVED** that the Board does hereby approve and adopt Policy 249.7 Sunday Credit and Policy 245.2 Sunday Schedule in the forms attached to t

his Resolution.

**LIBRARY BOARD OF TRUSTEES OF THE INDIANAPOLIS-  
MARION COUNTY PUBLIC LIBRARY, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board

## **Employment Policies Regarding Sunday Work**

### **245 WORK SCHEDULES**

#### **245.2 Sunday Schedule**

The scheduling of employees on Sundays is determined by the manager and subject to branch needs. Employees in Public Service and Collection Management positions should expect to be scheduled to work at least 6 full Sunday shifts each calendar year but may be required to work more than 6 full Sunday shifts in a calendar year if deemed necessary by the Library. After an employee has worked 6 full Sunday shifts in a calendar year, the employee may trade any additional scheduled Sunday shifts in accordance with the Library's normal policy regarding work schedules. Benefit eligible, exempt and non-exempt, employees in Public Service and Collection Management positions who work a Sunday shift will be eligible for the Sunday Credit as described in Policy 249.7.

### **249 PREMIUM PAY**

#### **249.7 Sunday Credit**

Benefit eligible, exempt and non-exempt, employees in Public Service and Collection Management positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay. The Sunday Credit shall not be included in the calculation of whether a non-exempt employee has worked hours more than 40 hours in a 7-day workweek for purposes of determining eligibility for overtime pay.



## Board Action Request

7a

**To:** IndyPL Board

**Meeting Date:** April 25, 2022

**From:** Facilities Committee

**Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** Resolution 23-2022  
Approval to Award a Construction Services Contract for the  
Glendale Replacement Branch Solar Photovoltaic System Project

### Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 23-2022) to award a general construction services contract for the Glendale Replacement Branch Solar Photovoltaic System Project to **Telamon Energy, Carmel, Indiana**, for the total cost of \$293,327.02.

### Background:

The Project is to design and install a 150kW roof-top photovoltaic system with a ballasted racking system. The system is sized to provide 80% of the annual electricity needs for the Branch.

The Project was bid and will be completed using the requirements of the Public Works Statute IC § 36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

IndyPL staff and the architect, krM Architecture+, prepared bidding documents to solicit open, competitive, and sealed public bids for the Project. The bidding documents were issued to bidders on February 10, 2022.

Public Notice to prospective bidders was advertised per the Public Notice Statute IC § 5-3 on February 11 and February 18, 2022. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors in the construction industry.

A virtual Pre-bid Conference was held on March 3, 2022. No vendors attended the Conference.

**Board Action Request**

RE: Facilities Committee, Item 7a

Resolution 23-2022 Approval to Award a Construction Services Contract for the  
Glendale Replacement Branch Solar Photovoltaic System Project

Date: April 25, 2022

The Notice to Bidders for the Project was emailed directly to these vendors and business development contacts:

State Certification	City Certification	Vendor
		CivicSolar, Inc.
M/WBE		Coxon Enterprises/ dba SunWind Power Systems, Inc
		Huston Electric
		Johnson Melloh Solutions
		Morton Solar
		MPI Solar
		PSG Energy Group
		Rectify LLC
		R M electric
		Shambaugh and Sons
WBE	WBE	TC Electric
	WBE	Telamon Energy
		Indy Black Chamber of Commerce
		Office of Minority and Women Business Development
		State Minority and Women Business Enterprises
		Great Lakes Women's Business Council
		Indy Chamber of Commerce
		National Association of Women Business Owners
		Mid-States Minority Suppliers
		Construct Connect
		Dodge Data and Analytics

Three (3) sealed bids were received at the Library Services Center by the deadline of 3:00 PM EDT time on March 24, 2022. The bids were opened and read aloud publicly. A tabulation of the bids is included below.

**Board Action Request**

RE: Facilities Committee, Item 7a

Resolution 23-2022 Approval to Award a Construction Services Contract for the  
Glendale Replacement Branch Solar Photovoltaic System Project

Date: April 25, 2022

<b>Bidder</b>	<b>Huston Electric, Inc.</b>	<b>NJG Construction</b>	<b>Telamon Energy</b>
Bid Security Provided	Yes	No	Yes
Lump Sum Bid	\$294,400.00	\$355,000.00	\$293,327.02
Proposed Inverter System	SMA Tripower Core1	SolarEdge 66.6kW 3 Phase	SMA
Proposed Racking System	Unirac Ecofoot 2+	Iron Ridge	Unirac
Proposed the Solar Cell	Hanwha Q.Peak Duo QCells	Suntech 450 watt	Jinko
Proposed Solar Panel Module	Hanwha Q.Peak Duo QCells	SolarEdge PG60 Optimizers	Hanwha QCells
Calendar Days to Complete	360	Not Completed	220
Receipt of Addenda 1 and 2	1 and 2	Not Completed	1 and 2
MBE/WBE/VBE/DOBE Utilization Goals Plan	Yes	Yes	Yes
Certifications	None	None	WBE
Proposed MBE Utilization %	25.0%	20.0%	50%
Proposed WBE Utilization %	10.0%	0.0%	0.0%
Proposed VBE Utilization %	0.0%	0.0%	0.0%
Proposed DOBE Utilization %	0.0%	0.0%	0.0%
Drug Testing Program	Yes	Not Included	Yes
Executed Non-Collusion Affidavit	Yes	Not Completed	Yes
Executed E-Verify Affidavit	Yes	Not Completed	Yes
Indiana State Form 102	Yes	Not Included	Yes
Indiana State Form 96	Yes	Not Included	Yes
Executed Oath and Attestation	Yes	Not Completed	Yes

**Board Action Request**

RE: Facilities Committee, Item 7a

Resolution 23-2022 Approval to Award a Construction Services Contract for the  
Glendale Replacement Branch Solar Photovoltaic System Project

Date: April 25, 2022

IndyPL shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12-14 (b)(8). The lowest, responsive, and responsible bidder was **Telamon Energy**, and they provided the 72 hour post-bid information including the Application for MBE/WBE/VBE/DOBE Program Waiver. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-bid supporting documentation for the Waiver provided by **Telamon Energy** and approved their good faith effort to achieve the IndyPL participation goals.

**Telamon Energy** is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the bidding documents. They most recently completed the installation at the West Perry Branch in 2021. Telamon Energy is a Certified WBE.

The Project requires compliance with Requirements for Contractors on Public Works Projects IC § 5-16-13 including contractor self-performance of work, liability insurance, qualification, E-Verify, employee training, and records retention.

The Project also requires compliance with Requirements for Contractors on Public Works Projects IC § 4-13-18 including contractor's drug testing of employees.

The successful bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of the contract. Bonds shall be maintained in accordance with IC § 36-1-12-12 and IC § 36-1-12-14.

**Strategic/Fiscal Impact:**

This work is within the total Project budget of \$300,000. The work will be funded by the Project Bond Fund (Fund 483).



## Board Resolution

7a

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 23-2022

#### APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE GLENDALE REPLACEMENT BRANCH SOLAR PHOTOVOLTAIC SYSTEM PROJECT

APRIL 25, 2022

**WHEREAS**, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the IndyPL Strategic Plan; and

**WHEREAS**, IndyPL staff and the architect, krM Architecture+, prepared bidding documents to solicit open, competitive, and sealed public bids for the Glendale Replacement Branch Solar Photovoltaic System Project. Bids were solicited beginning on February 10, 2022; and

**WHEREAS**, IndyPL received sealed bids from three (3) contractors by the deadline on March 24, 2022; and

**WHEREAS**, based on the review of the bids, IndyPL and the architect have determined to **Telamon Energy, Carmel, Indiana** to be the lowest, responsive, and responsible bidder and recommends award of the contract to **Telamon Energy**.

**IT IS THEREFORE RESOLVED** the Glendale Replacement Branch Solar Photovoltaic System Project contract, as bid describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Telamon Energy**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents as Section 00 05 00 dated February 10, 2022, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Telamon Energy** will be for the total cost of Two Hundred Ninety Three Thousand Three Hundred Twenty Seven Dollars and Two Cents (\$293,327.02), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.



**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
INDIANAPOLIS, INDIANA**

**RESOLUTION 23-2022**

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT  
FOR THE GLENDALE REPLACEMENT BRANCH  
SOLAR PHOTOVOLTAIC SYSTEM PROJECT**

**APRIL 25, 2022**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



## Board Action Request

7b

**To:** IndyPL Board

**Meeting Date:** April 25, 2022

**From:** Facilities Committee

**Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** Resolution 24-2022  
Approval to Award a Construction Services Contract for the  
Fort Ben Branch Solar Photovoltaic System Project

### Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 24-2022) to award a general construction services contract for the Fort Ben Branch Solar Photovoltaic System Project to **Telamon Energy, Carmel, Indiana**, for the total cost of \$256,813.11.

### Background:

The Project is to design and install a 135kW roof-top photovoltaic system with a ballasted racking system. The system is sized to provide 80% of the annual electricity needs for the Branch.

The Project was bid and will be completed using the requirements of the Public Works Statute IC § 36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The bidding documents were issued to bidders on February 17, 2022.

IndyPL staff and the architect, Ratio Architects, prepared bidding documents to solicit open, competitive, and sealed public bids for the Fort Ben Branch Solar Photovoltaic System Project. Public Notice to prospective bidders was advertised per the Public Notice Statute IC § 5-3 on February 18 and February 25, 2022. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors in the construction industry.

A virtual Pre-bid Conference was held on March 1, 2022. Two (2) vendors attended the Conference: Huston Electric and Telamon Energy.

**Board Action Request**

RE: Facilities Committee, Item 7b

Resolution 24-2022 Approval to Award a Construction Services Contract for the Fort Ben Branch Solar Photovoltaic System Project

Date: April 25, 2022

The Notice to Bidders for the Project was emailed directly to these vendors and business development contacts:

State Certification	City Certification	Vendor
		CivicSolar, Inc.
M/WBE		Coxon Enterprises/ dba SunWind Power Systems, Inc
		Huston Electric
		Johnson Melloh Solutions
		Morton Solar
		MPI Solar
		PSG Energy Group
		Rectify LLC
		R M electric
		Shambaugh and Sons
WBE	WBE	TC Electric
	WBE	Telamon Energy
		Indy Black Chamber of Commerce
		Office of Minority and Women Business Development
		State Minority and Women Business Enterprises
		Great Lakes Women's Business Council
		Indy Chamber of Commerce
		National Association of Women Business Owners
		Mid-States Minority Suppliers
		Construct Connect
		Dodge Data and Analytics

Three (3) sealed bids were received at the Library Services Center by the deadline of 3:00 PM EDT time on March 22, 2022. The bids were opened and read aloud publicly. A tabulation of the bids is included below.

**Board Action Request**

RE: Facilities Committee, Item 7b

Resolution 24-2022 Approval to Award a Construction Services Contract for the  
Fort Ben Branch Solar Photovoltaic System Project

Date: April 25, 2022

<b>Bidder</b>	<b>Huston Electric, Inc.</b>	<b>NJG Construction</b>	<b>Telamon Energy</b>
Bid Security Provided	Yes	No	Yes
Lump Sum Bid	\$319,800.00	\$405,000.00	\$256,813.11
Proposed Inverter System	SMA Tripower Core1	SolarEdge 66.6kW 3 Phase	SMA
Proposed Racking System	Unirac Ecofoot 2+	Iron Ridge	Unirac
Proposed Solar Cell	Hanwha Q.Peak Duo QCells	Suntech 450 watt	Jinko
Proposed Solar Panel Module	Hanwha Q.Peak Duo QCells	SolarEdge PG60 Optimizers	Hanwha QCells
Calendar Days to Complete	360	Not Completed	220
Receipt of Addenda 1 and 2	1 and 2	Not Completed	1 and 2
MBE/WBE/VBE/DOBE Utilization Goals Plan	Yes	Yes	Yes
Certifications	None	None	WBE
Proposed MBE Utilization %	25.0%	20.0%	50%
Proposed WBE Utilization %	10.0%	0.0%	0.0%
Proposed VBE Utilization %	0.0%	0.0%	0.0%
Proposed DOBE Utilization %	0.0%	0.0%	0.0%
Drug Testing Program	Yes	Not Included	Yes
Executed Non-Collusion Affidavit	Yes	Not Completed	Yes
Executed E-Verify Affidavit	Yes	Not Completed	Yes
Indiana State Form 102	Yes	Not Included	Yes
Indiana State Form 96	Yes	Not Included	Yes
Executed Oath and Attestation	Yes	Not Completed	Yes

**Board Action Request**

RE: Facilities Committee, Item 7b

Resolution 24-2022 Approval to Award a Construction Services Contract for the Fort Ben Branch Solar Photovoltaic System Project

Date: April 25, 2022

IndyPL shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12-14 (b)(8). The lowest, responsive, and responsible bidder was **Telamon Energy**, and they provided the 72 hour post-bid information including the Application for MBE/WBE/VBE/DOBE Program Waiver. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-bid supporting documentation for the Waiver provided by **Telamon Energy** and approved their good faith effort to achieve the IndyPL participation goals.

**Telamon Energy** is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the bidding documents. They most recently completed the installation at the West Perry Branch in 2021. Telamon is a Certified WBE.

The Project requires compliance with Requirements for Contractors on Public Works Projects IC § 5-16-13 including contractor self-performance of work, liability insurance, qualification, E-Verify, employee training, and records retention.

The Project also requires compliance with Requirements for Contractors on Public Works Projects IC § 4-13-18 including contractor's drug testing of employees.

The successful bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of the contract. Bonds shall be maintained in accordance with IC § 36-1-12-12 and IC § 36-1-12-14.

**Strategic/Fiscal Impact:**

This work is within the total Project budget of \$300,000. The work will be funded by the Project Bond Fund (Fund 484).



## Board Resolution

7b

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 24-2022

#### APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE FORT BEN BRANCH SOLAR PHOTOVOLTAIC SYSTEM PROJECT

APRIL 25, 2022

**WHEREAS**, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the IndyPL Strategic Plan; and

**WHEREAS**, IndyPL staff and the architect, Ratio Architects, prepared bidding documents to solicit open, competitive, and sealed public bids for the Fort Ben Branch Solar Photovoltaic System Project. Bids were solicited beginning on February 17, 2022; and

**WHEREAS**, IndyPL received sealed bids from three (3) contractors by the deadline on March 22, 2022; and

**WHEREAS**, based on the review of the bids, IndyPL and the architect have determined to **Telamon Energy, Carmel, Indiana** to be the lowest, responsive, and responsible bidder and recommends award of the contract to **Telamon Energy**.

**IT IS THEREFORE RESOLVED** the Fort Ben Branch Solar Photovoltaic System Project contract, as bid describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Telamon Energy**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents as Section 00 05 00 dated February 17, 2022, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Telamon Energy** will be for the total cost of Two Hundred Fifty Six Thousand Eight Hundred Thirteen Dollars and Eleven Cents (\$256,813.11), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
INDIANAPOLIS, INDIANA**

**RESOLUTION 24-2022**

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT  
FOR THE FORT BEN BRANCH  
SOLAR PHOTOVOLTAIC SYSTEM PROJECT**

**APRIL 25, 2022**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



## Board Action Request

7c

**To:** IndyPL Board

**Meeting Date:** April 25, 2022

**From:** Facilities Committee

**Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** Resolution 25-2022  
Approval to Award a Construction Services Contract for the  
Spades Park Branch Lighting Upgrade Project

### **Recommendation:**

The Facilities Committee recommends Board approval for the attached action (Resolution 25-2022) to award a construction services contract for the Spades Park Branch Lighting Upgrade Project to **Richard Lopez Electrical LLC, Indianapolis, Indiana**, for the total cost of \$96,883.00.

### **Background:**

The Spades Park Branch Lighting Upgrade Project will significantly improve the energy efficiency of the lighting systems. The work will replace fluorescent and HID fixtures with new LED fixtures. The work is eligible for rebates from AES which will be requested upon completion of the work.

The work will also improve the overall light level and distribution in the Branch, thus improving the indoor environment for patrons and staff.

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. The Documents were issued to invited vendors and business development contracts on February 15, 2022. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide electrical services.

The Project requires compliance with Requirements for Contractors on Public Works Projects including liability insurance, qualification, E-Verify, employee training, and records retention.



**Board Action Request**

RE: Facilities Committee, Item 7c

Resolution -2022 Approval to Award a Construction Services Contract for the  
Spades Park Branch Lighting Upgrade Project

Date: April 25, 2022

Below is a list of vendors and business development entities which were sent the Invitation to  
Quote via e-mail:

City Certifications	Vendor
VBE	AADCO, INC.
MBE;#VBE	ADVANCED TECHNOLOGIES IN ELECTRICAL AND COMMUNICATIONS, INC DBA ATEC, INC
WBE	AREA WIDE ELECTRIC, INC.
MBE	AZURE ELECTRICAL, LLC
MBE	BOBBITT ELECTRICAL SERVICE, LLC
WBE	CASSADY ELECTRICAL CONTRACTORS, INC.
	CONNECT ELECTRIC, INC
MBE;#VBE	DYNAMIC ELECTRICAL SOLUTIONS, LLC
	E&R ELECTRIC, INC
	ERMCO
MBE	FIRST ELECTRIC SUPPLY COMPANY, LLC.
MBE;#VBE	MAINSOURCE SUPPLY LLC
MBE;#WBE	MOBILE CONSTRUCTION & DISTRIBUTION INC
WBE	R & M ELECTRIC, INC.
MBE	RICHARD LOPEZ ELECTRICAL
	SHAMBAUGH & SONS
	ESL SPECTRUM
WBE	TMT INCORPORATED
	SECURED SITE SERVICES
	IKIO LIGHTING
	The Blue Book
	Construct Connect
	Indy Black Chamber of Commerce
	Office of Minority and Women Business Development
	State Minority and Women Business Enterprises
	Great Lakes Women's Business Council
	Indy Chamber of Commerce
	National Association of Women Business Owners
	Mid-States Minority Suppliers
	Construction Journal

**Board Action Request**

RE: Facilities Committee, Item 7c

Resolution -2022 Approval to Award a Construction Services Contract for the  
Spades Park Branch Lighting Upgrade Project

Date: April 25, 2022

A Pre-quote Conference and Site Tour was held on February 28, 2022. Three (3) vendors attended the Conference: ATEC, Secured Site Services, and Richard Lopez Electrical. IndyPL shall award the Project to the lowest, responsible, and responsive vendor pursuant to IC § 36-1-12-4.7.

The preliminary Project schedule targets a starting in July 2022, with substantial completion by September 16, 2022.

Only one (1) quote was received at the Library Services Center by the deadline of 4:00 pm local time on March 15, 2022. The quote was opened and read aloud publicly. A tabulation of the quote is included below:

Vendor	Richard Lopez Electrical, LLC		
Received Add. #1	Yes		
Lump Sum Quote	\$ 96,883.00		
Non-Collusion Affidavit	Yes		
E-Verify Affidavit	Yes		
Vendor XBE Status	MBE		
XBE Goals Plan Submitted	Yes		
XBE Goal Waiver Submitted	Yes		
Proposed MBE Utilization %	100.0%		
Proposed WBE Utilization %	0.0%		
Proposed VBE Utilization %	0.0%		
Proposed DOBE Utilization %	0.0%		

**Board Action Request**

RE: Facilities Committee, Item 7c

Resolution -2022 Approval to Award a Construction Services Contract for the  
Spades Park Branch Lighting Upgrade Project

Date: April 25, 2022

**Richard Lopez Electrical, LLC** submitted an Application for MBE/WBE/VBE/DOBE Program Waiver. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post quote supporting documentation for the Waiver provided by **Richard Lopez Electrical, LLC** and approved their good faith effort to achieve the IndyPL participation goals.

The utilization of MBE/WBE/VBE/DOBE vendors will be tracked during the term of the contract to ensure continuation of the good faith effort to meet IndyPL utilization goals.

**Richard Lopez Electrical, LLC** is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the quoting documents. They are a long-standing vendor for IndyPL and is a Certified MBE.

**Strategic/Fiscal Impact:**

This work is within the total Project budget of \$100,000. The Project will be funded by the Energy Improvements Bond Fund (Fund 485.)



## Board Resolution

7c

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 25-2022

#### APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE SPADES PARK BRANCH LIGHTING UPGRADE PROJECT

APRIL 25, 2022

**WHEREAS**, the Indianapolis-Marion County Public Library (“IndyPL”) Spades Park Branch lighting systems are inefficient and can be improved to significantly by upgrading to LED fixtures; and

**WHEREAS**, IndyPL staff prepared documents to solicit open, competitive, and sealed quotes for the Central Library Atrium Carpet Replacement Project. Lump-sum quotes were solicited by direct email beginning on February 15, 2022, to twenty (20) vendors; and

**WHEREAS**, IndyPL received a sealed quote from one (1) vendor by the March 15, 2022 deadline; and

**WHEREAS**, based on the review of the quote and the post-quote submitted information, IndyPL has determined **Richard Lopez Electrical, LLC, Indianapolis, Indiana** to be the lowest, responsive, and responsible quoter and recommends award of the contract to **Richard Lopez Electrical, LLC**.

**IT IS THEREFORE RESOLVED** the Spades Park Branch Lighting Upgrade Project contract, as quoted describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **Richard Lopez Electrical, LLC**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Invitation to Quote Documents as Attachment I dated March 15, 2022, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **Richard Lopez Electrical, LLC** will be for the total cost of Ninety Six Thousand Eight Hundred Eighty Three Dollars (\$96,883.00) and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
INDIANAPOLIS, INDIANA**

**RESOLUTION 25-2022**

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT  
FOR THE SPADES PARK BRANCH  
LIGHTING UPGRADE PROJECT**

**APRIL 25, 2022**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



## Board Action Request

7d

**To:** IndyPL Board

**Meeting Date:** April 25, 2022

**From:** Facilities Committee

**Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** Resolution 26-2022  
Approval to Award a Construction Services Contract for the  
Central Library Atrium Carpet Replacement Project

### Recommendation:

The Facilities Committee recommends Board approval for the attached action (Resolution 26-2022) to award a construction services contract for the Central Library Atrium Carpet Replacement Project to **ICC Floors, Indianapolis, Indiana**, for the total cost of \$93,580.00.

### Background:

The carpet in the Atrium and Meeting Rooms at Central Library is from the original installation and has reached the end of its service life. The new carpet will be installed with the same island / path layout and in a similar color palette. The work will be completed during overnight work to not impact staff and patron services. The work requires reclamation or recycling of the removed carpet tile materials.

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. The Documents were issued to invited vendors and business development contracts on February 24, 2022. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide carpet/interior renovation services.

The Project requires compliance with Requirements for Contractors on Public Works Projects including liability insurance, qualification, E-Verify, employee training, and records retention.

Below is a list of vendors and business development entities that were sent the Invitation to Quote via e-mail:

**Board Action Request**

RE: Facilities Committee, Item 7d

Resolution 26-2022 Approval to Award a Construction Services Contract for the  
Central Library Atrium Carpet Replacement Project

Date: April 25, 2022

MBE	BYRD ENTERPRISE OF INDIANAPOLIS DBA CUSTOM FLOOR TECHS
WBE	EF MARBURGER AND SON INC.
MBE	ENTOURAGE CLEANING SERVICES LLC
MBE	FOUNTAIN SQUARE RENOVATIONS
MBE	GERRON CARPET & FLOOR CARE SERVICES LLC
MBE	INDY EXECUTIVE CLEANING SERVICES
MBE;#VBE	STEELE & RAINE LLC
MBE;#VBE	VICTOR BISHOP DBA PLUS CONSTRUCTION
VBE	SUNCO CONSTRUCTION COMPANY, INC.
MBE	TAYLOR BROS. CONSTRUCTION COMPANY, INC.
WBE	B&E CONTRACTING, LLC
MBE;#WBE	ACT DEVELOPMENT, LLC
MBE	APOGEE CONSTRUCTION L.L.C.
VBE	CARBON CONSTRUCTION LLC
MBE	DIVERSE INDUSTRIES L.L.C. DBA DIVERSE INDUSTRIES CORP
MBE	GENERAL RESTORATION AND CONSTRUCTION LLC
VBE	GREGORY CONSTRUCTION COMPANY LLC
MBE	HARMON CONSTRUCTION, INC.
VBE	J.C. RIPBERGER CONSTRUCTION CORPORATION
MBE	POWERS & SONS CONSTRUCTION, INC.
MBE	SEXSON MECHANICAL CORPORATION
MBE	THE CARPENTER'S SON, LLC
MBE	THE PETERS GROUP LLC
WBE	AMERICAN FLOOR COVERING, INC.
MBE	C.P. TOTAL CONSTRUCTION LLC
MBE	CCI, LLC DBA CARPET CORNER OF INDIANAPOLIS
VBE	INTERIOR SPECIALTIES, INC.
MBE;#WBE	LANGSTON & ASSOCIATES CONSTRUCTION LLC
MBE	PETE CUSTOM INTERIOR TRIM LLC
	Carpet Decorators Inc
	ICC Floors
	Superior Carpet Installers
	The Heartland Builders
	The Blue Book
	Construct Connect
	Indy Black Chamber of Commerce
	Office of Minority and Women Business Development
	State Minority and Women Business Enterprises
	Great Lakes Women's Business Council
	Indy Chamber of Commerce
	National Association of Women Business Owners
	Construction Journal
	Mid-States Minority Suppliers
	Indiana Kentucky Ohio Regional Council of Carpenters

**Board Action Request**

RE: Facilities Committee, Item 7d

Resolution 26-2022 Approval to Award a Construction Services Contract for the Central Library Atrium Carpet Replacement Project

Date: April 25, 2022

A Pre-quote Conference and Site Tour was held on March 7, 2022. Two (2) vendors attended the Conference: American Floor Covering and ICC Floors.

IndyPL shall award the Project to the lowest, responsible, and responsive vendor pursuant to IC § 36-1-12-4.7.

The preliminary Project schedule targets starting on August 1, 2022, with substantial completion by August 18, 2022.

Two (2) quotes were received at the Library Services Center by the deadline of 4:00 pm local time on April 5, 2022. A tabulation of the quote is included below:

Vendor	American Floor Covering	ICC Floors	
Lump Sum Quote	\$ 103,104.85	\$ 93,580.00	
Non-Collusion Affidavit	Yes	Yes	
E-Verify Affidavit	Yes	Yes	
Vendor XBE Status	WBE	None	
XBE Goals Plan Submitted	Yes	Yes	
XBE Goal Waiver Submitted	NA	Yes	
Proposed MBE Utilization %	0.0%	0.0%	
Proposed WBE Utilization %	100.0%	17.0%	
Proposed VBE Utilization %	0.0%	0.0%	
Proposed DOBE Utilization %	0.0%	0.0%	



**Board Action Request**

RE: Facilities Committee, Item 7d  
Resolution 26-2022 Approval to Award a Construction Services Contract for the  
Central Library Atrium Carpet Replacement Project

Date: April 25, 2022

**ICC Floors** submitted an Application for MBE/WBE/VBE/DOBE Program Waiver. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post quote supporting documentation for the Waiver provided by **ICC Floors** and approved their good faith effort to achieve the IndyPL participation goals.

The utilization of MBE/WBE/VBE/DOBE vendors will be tracked during the term of the contract to ensure continuation of the good faith effort to meet IndyPL utilization goals.

**ICC Floors** is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the quoting documents.

**Strategic/Fiscal Impact:**

This work is within the total Project budget of \$100,000. The Project will be funded by the Facilities Improvements Bond Fund (Fund 485.)



## Board Resolution

7d

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 26-2022

#### APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE CENTRAL LIBRARY ATRIUM CARPET REPLACEMENT PROJECT

**APRIL 25, 2022**

**WHEREAS**, the Indianapolis-Marion County Public Library (“IndyPL”) Central Library Atrium Carpet has reached the end of the service life; and

**WHEREAS**, IndyPL staff prepared documents to solicit open, competitive, and sealed quotes for the Central Library Atrium Carpet Replacement Project. Lump-sum quotes were solicited by direct email beginning on February 24, 2022, from thirty-three (33) vendors; and

**WHEREAS**, IndyPL received sealed quotes from two (2) vendor by the April 5, 2022 deadline; and

**WHEREAS**, based on the review of the quotes and the post-quote submitted information, IndyPL has determined **ICC Floors, Indianapolis, Indiana** to be the lowest, responsive, and responsible quoter and recommends award of the contract to **ICC Floors**.

**IT IS THEREFORE RESOLVED** the Central Library Atrium Carpet Replacement Project contract, as quoted describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **ICC Floors**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Invitation to Quote Documents as Attachment I dated February 24, 2022, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **ICC Floors** will be for the total cost of Ninety Three Thousand Five Hundred Eighty Dollars (\$93,580.00) and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
INDIANAPOLIS, INDIANA**

**RESOLUTION 26-2022**

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT  
FOR THE CENTRAL LIBRARY ATRIUM  
CARPET REPLACEMENT PROJECT**

**APRIL 25, 2022**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



## Board Briefing Report

8

**To:** IndyPL Board

**Meeting Date:** 4/25/2022

**From:** The Indianapolis Public Library Foundation

**Subject:** April 2022 Update

**Background:** Every month, the Library Foundation provides an update to the Library Board.

### News

The Library Foundation is proud to support the Meet the Artists Exhibit and Gala, the Name Engraving Project and the Center for Black Literature & Culture, which recently upgraded its multi-media capabilities. Congratulations and thank you to all Library staff, board members and volunteers involved.

### Donors

The Foundation thanks 162 donors who made gifts last month. The following are our top corporate and foundation donors. If you should have an opportunity to thank these donors, we would be grateful.

92.3 WTTS  
Barnes & Thornburg LLP  
CD-COM Systems Midwest, Inc.  
Indianapolis Colts  
Kiwanis Foundation of Indianapolis, Inc.  
Lilly Endowment Inc.  
Live Nation Worldwide, Inc.  
Louise Lage Kirtland and Huge C. Kirtland Endowment Fund  
Meijer – East Washington Street  
Nina Mason Pulliam Charitable Trust

### Program Support

This month, the Library Foundation is proud to provide more than \$80,000 to the Library. Examples of major initiatives supported include On the Road to Reading – Bunny Bags, Summer Reading Program Kickoff Celebrations and CBLC Bookfest & Juneteenth Celebration.



## Board Action Request

9a1

**To:** IMCPL Board

**Meeting Date:** April 25, 2022

**From:** Nichelle M. Hayes, Interim CEO

**Approved by the  
Library Board:**

**Effective Date:** April 25, 2022

**Subject:** Finances, Personnel and Travel Resolution 27-2022

**Recommendation:** Approve Finances, Personnel and Travel Resolution 27-2022

**Background:** The Finances, Personnel and Travel Resolution 27-2022 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

**Strategic/Fiscal Impact:** The financial impact has already been accounted for in the budget for 2022.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL**

**RESOLUTION 27 - 2022**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of March 2022 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **75770** through **75950** for a total of  
**\$1,355,547.82** were issued from the operating bank accounts.

EFT numbers **1607** through **1618** and  
**305313** through **305334** and  
**305339** through **305359** and  
**305362** through **305386** and  
**305389** through **305412** and  
**305414** through **305446** for a total of  
**\$1,753,053.53** were issued from the operating bank accounts.

Warrant numbers **913** through **915** for a total of  
**\$61.94** was issued from the fines bank account.

Warrant numbers **8262** through **8298** for a total of  
**\$147,277.57** were issued from the gift bank account.

EFT numbers **305335** through **305338** and  
**305360** through **305361** and  
**305387** through **305388** and  
**305413** for a total of

**\$38,520.08** were issued from the gift bank account.

Warrant numbers **269354** through **269376** for a total of  
**\$5,546.21** were issued for employee payroll

Direct deposits numbers **90001** through **90539** and  
**110001** through **110546** for a total of  
**\$1,107,071.84** were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of  
**\$417,304.19** were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

\_\_\_\_\_  
Raymond J. Biederman

\_\_\_\_\_  
Dr. TD Robinson

\_\_\_\_\_  
Curtis W. Bigsbee

\_\_\_\_\_  
Hope C. Tribble

\_\_\_\_\_  
Dr. Khaula Murtadha

\_\_\_\_\_  
Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

\_\_\_\_\_  
Patricia A. Payne

\_\_\_\_\_  
Carolyn J. Adams  
Treasurer of the Library Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**OPERATING ACCOUNTS**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
1607	EFT	02/23/2022	ADP, INC.	4,428.00
1608	EFT	03/02/2022	FIDELITY INVESTMENTS	4,952.71
1609	EFT	03/03/2022	AMERICAN UNITED LIFE INSURANCE CO	1,730.69
1610	EFT	03/07/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	113,392.63
1611	EFT	03/16/2022	FIDELITY INVESTMENTS	4,902.71
1612	EFT	03/17/2022	AMERICAN UNITED LIFE INSURANCE CO	1,730.69
1613	EFT	03/18/2022	ADP, INC.	5,868.29
1614	EFT	03/18/2022	ADP, INC.	883.12
1615	EFT	03/21/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	111,757.28
1616	EFT	03/22/2022	INDIANA DEPARTMENT OF REVENUE	984.35
1617	EFT	03/31/2022	FIDELITY INVESTMENTS	4,948.71
1618	EFT	03/31/2022	AMERICAN UNITED LIFE INSURANCE CO	1,730.69
75770	CHECK	03/03/2022	DAVID WRIGHT	300.00
75771	CHECK	03/03/2022	AFSCME COUNCIL IKOC 962	2,199.02
75772	CHECK	03/03/2022	AMERICAN UNITED LIFE INSURANCE CO	1,284.84
75773	CHECK	03/03/2022	AT&T MOBILITY	4,984.27
75774	CHECK	03/03/2022	BARDACH AWARDS	360.36
75775	CHECK	03/03/2022	BEECH GROVE SEWAGE WORKS	194.04
75776	CHECK	03/03/2022	BENJAMIN CLARK	400.00
75777	CHECK	03/03/2022	BETH MENG	100.00
75778	CHECK	03/03/2022	BLACKMORE & BUCKNER ROOFING	1,077.24
75779	CHECK	03/03/2022	CITIZENS ENERGY GROUP	2,334.93
75780	CHECK	03/03/2022	CLEVERBRIDGE AG	3,265.00
75781	CHECK	03/03/2022	DYNAMARK GRAPHICS GROUP	134.49
75782	CHECK	03/03/2022	GLOBAL EQUIPMENT CO., INC.	44.39
75783	CHECK	03/03/2022	ITSVAVY LLC	529.72
75784	CHECK	03/03/2022	KWIK CASE LLC	18,262.00
75785	CHECK	03/03/2022	LORALYNN E EADES	1,120.00
75786	CHECK	03/03/2022	LYNGSOE SYSTEMS INC.	27,175.00
75787	CHECK	03/03/2022	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
75788	CHECK	03/03/2022	NORA (PETTY CASH)	5.99
75789	CHECK	03/03/2022	PAYPAL	108.20
75790	CHECK	03/03/2022	PROVIDENCE OUTDOOR	2,165.00
75791	CHECK	03/03/2022	REPUBLIC WASTE SERVICES	5,886.15
75792	CHECK	03/03/2022	SAKURA FUQUA	100.00
75793	CHECK	03/03/2022	SHOWCASES	739.80
75794	CHECK	03/03/2022	WEST SIDE CHAMBER OF COMMERCE	125.00
75795	CHECK	03/10/2022	ADTEC	945.00
75796	CHECK	03/10/2022	AFSCME COUNCIL IKOC 962	2,205.54
75797	CHECK	03/10/2022	ALLISON O'KEEFFE	990.00
75798	CHECK	03/10/2022	ANTHEM INSURANCE COMPANIES, INC	631,400.00
75799	CHECK	03/10/2022	ARAB TERMITE AND PEST CONTROL INC	75.00
75800	CHECK	03/10/2022	CARAHSOFT TECHNOLOGY CORPORATION	9,611.25
75801	CHECK	03/10/2022	CENTRAL INDIANA SECURITY CORP., LTD	665.00
75802	CHECK	03/10/2022	CITIZENS ENERGY GROUP	8,674.81
75803	CHECK	03/10/2022	COMPUTYPE INC.	1,235.03
75804	CHECK	03/10/2022	DRIESSEN WATER INC	68.59
75805	CHECK	03/10/2022	DACO GLASS & GLAZING INC	483.92
75806	CHECK	03/10/2022	DYNAMARK GRAPHICS GROUP	894.72
75807	CHECK	03/10/2022	EDDIE HURM (PAINTING & SNOW REMOVAL)	2,810.00
75808	CHECK	03/10/2022	ELLIS MECHANICAL & ELECTRICAL	2,172.16
75809	CHECK	03/10/2022	EMBARCADERO TECHNOLOGIES	2,532.00
75810	CHECK	03/10/2022	ESSENTIAL ARCHITECTURAL SIGNS, INC	75.00
75811	CHECK	03/10/2022	GEYER FIRE PROTECTION, LLC	245.00
75812	CHECK	03/10/2022	GORDON PLUMBING, INC.	496.33
75813	CHECK	03/10/2022	IBJ MEDIA	168.12
75814	CHECK	03/10/2022	INDIANAPOLIS POWER & LIGHT COMPANY	77,206.76
75815	CHECK	03/10/2022	MATTHEW BENDER & CO.	2,836.83
75816	CHECK	03/10/2022	MIDWEST PARENTING PUBLICATIONS, LLC	1,625.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
75817	CHECK	03/10/2022	OCLC INC	10,095.17
75818	CHECK	03/10/2022	ORACLE ELEVATOR HOLDCO, INC.	350.00
75819	CHECK	03/10/2022	RIVERS RESOURCES	266.85
75820	CHECK	03/10/2022	ROWMAN & LITTLEFIELD PUBLISHING GROUP	25.00
75821	CHECK	03/10/2022	SONDHI SOLUTIONS	680.36
75822	CHECK	03/10/2022	BHE DESIGN LLC	130.00
75823	CHECK	03/10/2022	IMCPL - THE SKILLMAN CORPORATION - RETAINAGE- FBH	10,306.07
75824	CHECK	03/17/2022	ADP, INC.	2,129.53
75825	CHECK	03/17/2022	ASSOCIATION FOR THE STUDY OF AFRICAN AMERICAN LIFE	300.00
75826	CHECK	03/17/2022	AT&T MOBILITY	698.24
75827	CHECK	03/17/2022	BETH MENG	50.00
75828	CHECK	03/17/2022	BLACKMORE & BUCKNER ROOFING	465.60
75829	CHECK	03/17/2022	CITIZENS ENERGY GROUP	870.04
75830	CHECK	03/17/2022	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	4,927.50
75831	CHECK	03/17/2022	COMPENDIUM LIBRARY SERVICE, L L C.	1,990.00
75832	CHECK	03/17/2022	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	14,815.92
75833	CHECK	03/17/2022	DACO GLASS & GLAZING INC	1,099.00
75834	CHECK	03/17/2022	DIVERSITY PRESS LLC	494.00
75835	CHECK	03/17/2022	DYNAMARK GRAPHICS GROUP	1,053.06
75836	CHECK	03/17/2022	EDC EDUCATIONAL SERVICES	271.84
75837	CHECK	03/17/2022	ELLIS MECHANICAL & ELECTRICAL	1,291.00
75838	CHECK	03/17/2022	GLOBAL EQUIPMENT CO., INC.	143.79
75839	CHECK	03/17/2022	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	389.17
75840	CHECK	03/17/2022	GUARDIAN	16,363.45
75841	CHECK	03/17/2022	HIRON & COMPANY COMMUNICATINS, INC	24,000.00
75842	CHECK	03/17/2022	INDIANA HISTORICAL SOCIETY	224.55
75843	CHECK	03/17/2022	JEREMY SOUTH	200.00
75844	CHECK	03/17/2022	JOINT COUNCIL OF LIBRARIANS OF COLOR, INC	1,000.00
75845	CHECK	03/17/2022	JABREE BOND-FOURNOY	1,700.00
75846	CHECK	03/17/2022	LORALYNN E EADES	280.00
75847	CHECK	03/17/2022	LUNA MEDIA	1,000.00
75848	CHECK	03/17/2022	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	27,442.64
75849	CHECK	03/17/2022	PAYPAL	54.10
75850	CHECK	03/17/2022	PERRY ACOUSTICS, INC.	49,800.00
75851	CHECK	03/17/2022	PIERCE DRYWALL AND PLATERING, INC	35,000.00
75852	CHECK	03/17/2022	PROVIDENCE OUTDOOR	2,325.00
75853	CHECK	03/17/2022	LIST PARTNERS, LLC	3,571.55
75854	CHECK	03/17/2022	RED OXYGEN INC	14.73
75855	CHECK	03/17/2022	SAKURA FUQUA	50.00
75856	CHECK	03/17/2022	SONDHI SOLUTIONS	5,200.00
75857	CHECK	03/17/2022	STERLING INFOSYSTEMS INC	28.00
75858	CHECK	03/17/2022	THE HARMON HOUSE L.L.C.	3,190.00
75859	CHECK	03/17/2022	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,307.39
75860	CHECK	03/17/2022	UNITED PARCEL SERVICE	747.35
75861	CHECK	03/17/2022	WILLIAMS DISTRIBUTION, LLC.	1,632.18
75862	CHECK	03/24/2022	AMBIUS	548.64
75863	CHECK	03/24/2022	ANTONIO SIMEONE	5,400.00
75864	CHECK	03/24/2022	ARAB TERMITE AND PEST CONTROL INC	1,491.00
75865	CHECK	03/24/2022	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	10,975.00
75866	CHECK	03/24/2022	AT&T	1,461.18
75867	CHECK	03/24/2022	AT&T	127.23
75868	CHECK	03/24/2022	BLACKMORE & BUCKNER ROOFING	583.77
75869	CHECK	03/24/2022	BRADBURY ASSOCIATES DBA GOSSAGE SAGER ASSOCIATES	6,000.00
75870	CHECK	03/24/2022	CIH	90.00
75871	CHECK	03/24/2022	CIRCLE CITY BROADCASTING LLC	6,123.61
75872	CHECK	03/24/2022	CITIZENS ENERGY GROUP	1,640.41
75873	CHECK	03/24/2022	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	12,100.00
75874	CHECK	03/24/2022	COMMUNICO, LLC	5,473.04
75875	CHECK	03/24/2022	COMPLETE WELLNESS SOLUTIONS LLC	936.00
75876	CHECK	03/24/2022	CONNOR FINE PAINTING	300.00
75877	CHECK	03/24/2022	CROSSROADS DOCUMENT SERVICES	3,987.57
75878	CHECK	03/24/2022	DACO GLASS & GLAZING INC	1,055.00
75879	CHECK	03/24/2022	DYNAMARK GRAPHICS GROUP	1,070.15



<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
75880	CHECK	03/24/2022	ELLIS MECHANICAL & ELECTRICAL	8,467.99
75881	CHECK	03/24/2022	GANNETT SATELLITE INFORMATION NETWORK, LLC	129.86
75882	CHECK	03/24/2022	GLOBAL EQUIPMENT CO., INC.	1,067.99
75883	CHECK	03/24/2022	HALL, RENDER, KILLIAN, HEATH & LYMAN, P.C.	348.00
75884	CHECK	03/24/2022	HIRON & COMPANY COMMUNICATINS, INC	12,000.00
75885	CHECK	03/24/2022	INDIANAPOLIS STAR	264.74
75886	CHECK	03/24/2022	INDIANAPOLIS FLEET SERVICES	1,538.18
75887	CHECK	03/24/2022	JEREMY SOUTH	600.00
75888	CHECK	03/24/2022	KENTWOOD OFFICE FURNITURE, INC.	178.00
75889	CHECK	03/24/2022	LIGHTNING TWO WAY RADIO, INC	495.00
75890	CHECK	03/24/2022	LUNA LANGUAGE SERVICES	101.70
75891	CHECK	03/24/2022	LYNGSOE SYSTEMS INC.	27,898.00
75892	CHECK	03/24/2022	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
75893	CHECK	03/24/2022	MIDWEST PARENTING PUBLICATIONS, LLC	1,625.00
75894	CHECK	03/24/2022	MONICA TABOADA	215.38
75895	CHECK	03/24/2022	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	48.00
75896	CHECK	03/24/2022	OOEY GOOEY, INC.	6,500.00
75897	CHECK	03/24/2022	PITNEY BOWES, INC.	598.92
75898	CHECK	03/24/2022	PLURALSIGHT, LLC	3,474.00
75899	CHECK	03/24/2022	PROVIDENCE CRISTO REY HIGH SCHOOL	2,067.00
75900	CHECK	03/24/2022	PROVIDENCE OUTDOOR	1,260.00
75901	CHECK	03/24/2022	PUBLICATION POINT LLC	1,473.71
75902	CHECK	03/24/2022	REPROGRAPHIX, INC	17.01
75903	CHECK	03/24/2022	REPUBLIC WASTE SERVICES	5,806.30
75904	CHECK	03/24/2022	RJE BUSINESS INTERIORS	767.00
75905	CHECK	03/24/2022	THE HARMON HOUSE L.L.C.	1,890.00
75906	CHECK	03/24/2022	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,195.13
75907	CHECK	03/24/2022	UNITED PARCEL SERVICE	1,231.89
75908	CHECK	03/24/2022	VARIDESK, LLC	395.00
75909	CHECK	03/24/2022	INDIANAPOLIS MONTHLY	2,440.00
75910	CHECK	03/24/2022	WILLIAMS DISTRIBUTION, LLC.	13,062.50
75911	CHECK	03/24/2022	YOUR AUTOMATIC DOOR COMPANY	480.00
75912	CHECK	03/31/2022	ALA	443.64
75913	CHECK	03/31/2022	ALLDATA	27,499.94
75914	CHECK	03/31/2022	ARAB TERMITE AND PEST CONTROL INC	235.00
75915	CHECK	03/31/2022	AT&T	1,751.15
75916	CHECK	03/31/2022	AT&T	17.63
75917	CHECK	03/31/2022	AT&T	252.61
75918	CHECK	03/31/2022	AT&T MOBILITY	4,010.60
75919	CHECK	03/31/2022	BEECH GROVE SEWAGE WORKS	194.04
75920	CHECK	03/31/2022	BETWEEN THE COVERS	129.50
75921	CHECK	03/31/2022	CITIZENS ENERGY GROUP	1,805.57
75922	CHECK	03/31/2022	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	4,255.00
75923	CHECK	03/31/2022	CMID	2,500.00
75924	CHECK	03/31/2022	DACO GLASS & GLAZING INC	1,489.72
75925	CHECK	03/31/2022	DYNAMARK GRAPHICS GROUP	1,202.17
75926	CHECK	03/31/2022	EDDIE HURM (PAINTING & SNOW REMOVAL)	500.00
75927	CHECK	03/31/2022	ELLIS MECHANICAL & ELECTRICAL	10,962.07
75928	CHECK	03/31/2022	ESSENTIAL ARCHITECTURAL SIGNS, INC	75.00
75929	CHECK	03/31/2022	GEYER FIRE PROTECTION, LLC	2,210.00
75930	CHECK	03/31/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	1,000.00
75931	CHECK	03/31/2022	INDIANA HISTORICAL SOCIETY	109.93
75932	CHECK	03/31/2022	INDIANA NEWSPAPERS, INC.	2,870.19
75933	CHECK	03/31/2022	JEREMY SOUTH	800.00
75934	CHECK	03/31/2022	KATIE KLOPP	86.96
75935	CHECK	03/31/2022	KENDRIA SMITH	9,500.00
75936	CHECK	03/31/2022	LEARNING SERVICES INTERNATIONAL INC	1,032.50
75937	CHECK	03/31/2022	LEHMAN'S INC. OF ANDERSON	374.00
75938	CHECK	03/31/2022	MAIN EVENT SOUND & LIGHTING	895.00
75939	CHECK	03/31/2022	MARGARET WARD	240.00
75940	CHECK	03/31/2022	NORA (PETTY CASH)	5.77
75941	CHECK	03/31/2022	BUTTON UP GRAPHIC DESIGNS, INC.	4,610.00
75942	CHECK	03/31/2022	PROVIDENCE OUTDOOR	56,190.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
75943	CHECK	03/31/2022	REPROGRAPHIX, INC	102.60
75944	CHECK	03/31/2022	RFS GROUP LLC	331.00
75945	CHECK	03/31/2022	SONDHI SOLUTIONS	8,515.00
75946	CHECK	03/31/2022	SOUTHPORT (PETTY CASH)	20.80
75947	CHECK	03/31/2022	STERLING INFOSYSTEMS INC	112.00
75948	CHECK	03/31/2022	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,290.95
75949	CHECK	03/31/2022	TIMOTHY P. BOWLING	90.00
75950	CHECK	03/31/2022	YOUR AUTOMATIC DOOR COMPANY	1,154.00
305313	EFT	03/03/2022	ACORN DISTRIBUTORS, INC	3,838.90
305314	EFT	03/03/2022	BAKER & TAYLOR	57.04
305315	EFT	03/03/2022	BAKER & TAYLOR	296.74
305316	EFT	03/03/2022	BAKER & TAYLOR	13,890.53
305317	EFT	03/03/2022	BAKER & TAYLOR	3,045.56
305318	EFT	03/03/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	773.64
305319	EFT	03/03/2022	BLACKSTONE AUDIO INC	376.42
305320	EFT	03/03/2022	DANCORP INC. DBA DANCO	600.00
305321	EFT	03/03/2022	FLEET CARE, INC.	634.21
305322	EFT	03/03/2022	INDIANA PLUMBING AND DRAIN LLC	351.00
305323	EFT	03/03/2022	INDIANAPOLIS ARMORED CAR, INC	2,795.95
305324	EFT	03/03/2022	KLINES QUALITY WATER, INC	46.50
305325	EFT	03/03/2022	KRM ARCHITECTURE+ INC	8,578.92
305326	EFT	03/03/2022	MARK'S VACUUM & JANITORIAL SUPPLIES	1,517.00
305327	EFT	03/03/2022	MIDWEST TAPE - PROCESSED DVDS	57.18
305328	EFT	03/03/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	251.97
305329	EFT	03/03/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	1,133.01
305330	EFT	03/03/2022	ORACLE ELEVATOR HOLDCO, INC.	5,473.75
305331	EFT	03/03/2022	RICOH USA, INC. - 12882	3,970.00
305332	EFT	03/03/2022	TITAN ASSOCIATES	71,246.72
305333	EFT	03/03/2022	ULINE	341.05
305334	EFT	03/03/2022	UNIVERSAL PROTECTION SERVICE, LP	676.35
305339	EFT	03/10/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	7,425.95
305340	EFT	03/10/2022	BRODART COMPANY	1,738.80
305341	EFT	03/10/2022	CITIZENS THERMAL ENRGY.	30,440.61
305342	EFT	03/10/2022	DELTA DENTAL	50.26
305343	EFT	03/10/2022	ETI PERFORMANCE IMPROVEMENT	1,690.00
305344	EFT	03/10/2022	GLENDALE MALL	23,585.42
305345	EFT	03/10/2022	INDIANA PLUMBING AND DRAIN LLC	679.00
305346	EFT	03/10/2022	INSIGHT PUBLIC SECTOR, INC	518.92
305347	EFT	03/10/2022	IRVINGTON PRESBYTERIAN CHURCH	937.50
305348	EFT	03/10/2022	KLINES QUALITY WATER, INC	54.35
305349	EFT	03/10/2022	MARKET STREET GROUP, INC	8,000.00
305350	EFT	03/10/2022	MARY RANKIN	9,817.50
305351	EFT	03/10/2022	MOORE INFORMATION SERVICES, INC	677.40
305352	EFT	03/10/2022	ORACLE ELEVATOR HOLDCO, INC.	371.88
305353	EFT	03/10/2022	OVERDRIVE INC	13,238.45
305354	EFT	03/10/2022	POWERS & SONS CONSTRUCTION	272,651.70
305355	EFT	03/10/2022	RATIO ARCHITECTS, LLC	21,351.57
305356	EFT	03/10/2022	RICHARD LOPEZ ELECTRICAL, LLC	17,201.00
305357	EFT	03/10/2022	STENZ MANAGEMENT COMPANY, INC	5,967.27
305358	EFT	03/10/2022	THE SKILLMAN CORPORATION	55,754.60
305359	EFT	03/10/2022	TITAN ASSOCIATES	204.00
305362	EFT	03/17/2022	ALSCO	796.56
305363	EFT	03/17/2022	AUSTIN BOOK SALES	1,656.33
305364	EFT	03/17/2022	BAKER & TAYLOR	102.44
305365	EFT	03/17/2022	BAKER & TAYLOR	8,471.62
305366	EFT	03/17/2022	BAKER & TAYLOR	8,507.13
305367	EFT	03/17/2022	CITIZENS THERMAL ENERGY	19,927.94
305368	EFT	03/17/2022	COMMUNITY HEALTH NETWORK	4,800.00
305369	EFT	03/17/2022	DELTA DENTAL	11,598.51
305370	EFT	03/17/2022	EMERY-PRATT COMPANY	90.00
305371	EFT	03/17/2022	FINELINE PRINTING GROUP	1,361.00
305372	EFT	03/17/2022	INDIANA PLUMBING AND DRAIN LLC	281.00
305373	EFT	03/17/2022	INDIANAPOLIS ARMORED CAR, INC	3,510.40

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
305374	EFT	03/17/2022	INGRAM LIBRARY SERVICES	2,351.00
305375	EFT	03/17/2022	J&G CARPET PLUS	375.00
305376	EFT	03/17/2022	MIDWEST TAPE - PROCESSED DVDS	7,445.84
305377	EFT	03/17/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	447.70
305378	EFT	03/17/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	13,224.73
305379	EFT	03/17/2022	MIDWEST TAPE, LLC	150.68
305380	EFT	03/17/2022	ORACLE ELEVATOR HOLDCO, INC.	175.00
305381	EFT	03/17/2022	OVERDRIVE INC	85,130.92
305382	EFT	03/17/2022	REGIONS BANK PURCHASING CARD	17,352.05
305383	EFT	03/17/2022	RICOH USA, INC. - 12882	21,498.22
305384	EFT	03/17/2022	RLR ASSOCIATES, INC	1,552.50
305385	EFT	03/17/2022	STENZ MANAGEMENT COMPANY, INC	1,143.25
305386	EFT	03/17/2022	TYLER TECHNOLOGIES, INC.	1,275.00
305389	EFT	03/24/2022	ALSCO	398.28
305390	EFT	03/24/2022	BAKER & TAYLOR	1.20
305391	EFT	03/24/2022	BAKER & TAYLOR	46,436.92
305392	EFT	03/24/2022	BAKER & TAYLOR	1,119.85
305393	EFT	03/24/2022	CDW GOVERNMENT, INC.	447.19
305394	EFT	03/24/2022	DELTA DENTAL	50.26
305395	EFT	03/24/2022	DELTA DENTAL	75.40
305396	EFT	03/24/2022	DEMCO, INC.	166.83
305397	EFT	03/24/2022	FINELINE PRINTING GROUP	225.00
305398	EFT	03/24/2022	FLEET CARE, INC.	1,891.85
305399	EFT	03/24/2022	G4S SECURE SOLUTIONS (USA) INC.	14,142.22
305400	EFT	03/24/2022	GRAINGER	170.08
305401	EFT	03/24/2022	IRVINGTON PRESBYTERIAN CHURCH	937.50
305402	EFT	03/24/2022	KLINES QUALITY WATER, INC	69.85
305403	EFT	03/24/2022	KRM ARCHITECTURE+ INC	9,700.00
305404	EFT	03/24/2022	MARK'S VACUUM & JANITORIAL SUPPLIES	68.00
305405	EFT	03/24/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	27.09
305406	EFT	03/24/2022	MIDWEST TAPE - PROCESSED DVDS	229.82
305407	EFT	03/24/2022	MIDWEST TAPE, LLC	17,388.22
305408	EFT	03/24/2022	ORACLE ELEVATOR HOLDCO, INC.	1,290.63
305409	EFT	03/24/2022	OVERDRIVE INC	54,060.00
305410	EFT	03/24/2022	RICHARD LOPEZ ELECTRICAL, LLC	14,992.66
305411	EFT	03/24/2022	STENZ MANAGEMENT COMPANY, INC	10,372.02
305412	EFT	03/24/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,195.95
305414	EFT	03/31/2022	ACORN DISTRIBUTORS, INC	4,065.46
305415	EFT	03/31/2022	BAKER & TAYLOR	43.51
305416	EFT	03/31/2022	BAKER & TAYLOR	22,780.92
305417	EFT	03/31/2022	BAKER & TAYLOR	13,442.31
305418	EFT	03/31/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	22,373.18
305419	EFT	03/31/2022	BRODART COMPANY CONTINUATIONS	233.95
305420	EFT	03/31/2022	DANCORP INC. DBA DANCO	600.00
305421	EFT	03/31/2022	DEMCO, INC.	952.03
305422	EFT	03/31/2022	FINELINE PRINTING GROUP	990.00
305423	EFT	03/31/2022	G4S SECURE SOLUTIONS (USA) INC.	111.18
305424	EFT	03/31/2022	GLENDALE MALL	23,585.42
305425	EFT	03/31/2022	INDIANA PLUMBING AND DRAIN LLC	1,186.50
305426	EFT	03/31/2022	INGRAM LIBRARY SERVICES	1,381.14
305427	EFT	03/31/2022	MARK'S VACUUM & JANITORIAL SUPPLIES	320.00
305428	EFT	03/31/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	925.98
305429	EFT	03/31/2022	MIDWEST TAPE - PROCESSED DVDS	9,834.34
305430	EFT	03/31/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	2,037.99
305431	EFT	03/31/2022	MIDWEST TAPE NON PROCESSED	1,762.35
305432	EFT	03/31/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	18,734.41
305433	EFT	03/31/2022	MIDWEST TAPE, LLC	8,456.71
305434	EFT	03/31/2022	MIDWEST TAPE, LLC	183.21
305435	EFT	03/31/2022	ORACLE ELEVATOR HOLDCO, INC.	5,505.00
305436	EFT	03/31/2022	OVERDRIVE INC	174,264.74
305437	EFT	03/31/2022	PROQUEST INFORMATION AND LEARNING	1,713.42
305438	EFT	03/31/2022	RICHARD LOPEZ ELECTRICAL, LLC	192.00
305439	EFT	03/31/2022	RICHARD LOPEZ ELECTRICAL, LLC	288.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
305440	EFT	03/31/2022	STAPLES	9,441.65
305441	EFT	03/31/2022	STENZ MANAGEMENT COMPANY, INC	4,222.41
305442	EFT	03/31/2022	THOMSON REUTERS-WEST PUBLISHING CORPORATION	5,947.24
305443	EFT	03/31/2022	TITAN ASSOCIATES	70,843.10
305444	EFT	03/31/2022	ULINE	204.68
305445	EFT	03/31/2022	UNIVERSAL PROTECTION SERVICE, LP	105,477.57
305446	EFT	03/31/2022	VALUE LINE PUBLISHING INC.	1,653.00
			<b>Total</b>	<b><u>\$ 3,108,601.35</u></b>

**Summary by Transaction Type:**

<b>Computer Check</b>	<b>\$ 1,355,547.82</b>
<b>EFT Check</b>	<b>\$ 1,753,053.53</b>
<b>Total Payments</b>	<b>\$ 3,108,601.35</b>
<b>Total Voided Items</b>	<b>\$ -</b>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**FINES ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
912	CHECK		CHECK NUMBER PREVIOUSLY USED 7/12/2018	
913	CHECK	3/24/2022	LILLY S. LONG	24.95
914	CHECK	3/24/2022	ROCIO GONZALEZ-TOVAR	20.00
915	CHECK	3/24/2022	ROCKFORD PUBLIC LIBRARY	16.99
			<b>Total</b>	<u>\$ 61.94</u>

**Summary by Transaction Type:**

Computer Check	\$ 61.94
EFT Check	\$ -
Total Payments	\$ 61.94
Total Voided Items	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**

**BANK REGISTER**

**GIFT ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
8262	CHECK	03/03/2022	DEBORAH EHRET	1,233.81
8263	CHECK	03/03/2022	ERIN FLEMING	121.47
8264	CHECK	03/03/2022	LENORE PHARES FRIEDLY	2,000.00
8265	CHECK	03/03/2022	SOLEDAD DOMINIC ZEPEDA ARECHEGA	150.00
8266	CHECK	03/03/2022	TAMARA BUCHANAN	39.36
8267	CHECK	03/03/2022	ZACHARY COLLINS	300.00
8268	CHECK	03/10/2022	CROSSROADS DOCUMENT SERVICES	349.68
8269	CHECK	03/17/2022	ARTS FOR LEARNING INDIANA	715.00
8270	CHECK	03/17/2022	CREATIVE AQUATIC SOLUTIONS, LLC	547.75
8271	CHECK	03/17/2022	HILARI VARGO	200.00
8272	CHECK	03/17/2022	INDIANAPOLIS OPERA SOCIETY	125.00
8273	CHECK	03/17/2022	KIM HOWARD	300.00
8274	CHECK	03/17/2022	PIERCE DRYWALL AND PLATERING, INC	5,000.00
8275	CHECK	03/17/2022	VICTORIA ELLEN GRISWOLD	225.00
8276	CHECK	03/17/2022	WAYNE (PETTY CASH)	13.90
8277	CHECK	03/24/2022	DAVID WRIGHT	650.00
8278	CHECK	03/24/2022	DELL MARKETING L.P.	5,875.00
8279	CHECK	03/24/2022	INDIANA UNIVERSITY	86,111.12
8280	CHECK	03/24/2022	INDIANA YOUTH GROUP INC	300.00
8281	CHECK	03/24/2022	PREMIUM INCENTIVE SALES, INC	3,054.70
8282	CHECK	03/31/2022	BETH MENG	150.00
8283	CHECK	03/31/2022	BOLLYWOOD BEATS	600.00
8284	CHECK	03/31/2022	CLAUDIA MONTES SALINAS	300.00
8285	CHECK	03/31/2022	FATHERS & FAMILIES CENTER	1,250.00
8286	CHECK	03/31/2022	FE SERVICES LLC	2,000.00
8287	CHECK	03/31/2022	IMMIGRANT WELCOME CENTER	5,000.00
8288	CHECK	03/31/2022	JIM GILL, INC.	1,000.00
8289	CHECK	03/31/2022	KIRSTEN WEAVER	38.97
8290	CHECK	03/31/2022	LORALYNN E EADES	560.00
8291	CHECK	03/31/2022	MAIN EVENT SOUND & LIGHTING	23,869.00
8292	CHECK	03/31/2022	ENRIQUE CORREA-BLANCO	900.00
8293	CHECK	03/31/2022	RHODE ISLAND NOVELTY, INC	47.81
8294	CHECK	03/31/2022	RICHARD W. MORRIS	1,000.00
8295	CHECK	03/31/2022	SAKURA FUQUA	150.00
8296	CHECK	03/31/2022	STEPHEN JEFFERSON	500.00
8297	CHECK	03/31/2022	TANYA VICTORIA BRENT LEWIS	1,100.00
8298	CHECK	03/31/2022	THE WILLIAMS SINGERS	1,500.00
305335	EFT	03/03/2022	BAKER & TAYLOR	386.58
305336	EFT	03/03/2022	BAKER & TAYLOR	142.83
305337	EFT	03/03/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	32,095.77
305338	EFT	03/03/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	917.75
305360	EFT	03/10/2022	DEMCO, INC.	31.82
305361	EFT	03/10/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	814.00
305387	EFT	03/17/2022	BAKER & TAYLOR	56.63
305388	EFT	03/17/2022	PRINTING PARTNERS	4,044.47
305413	EFT	03/24/2022	BAKER & TAYLOR	30.23
<b>Total</b>				<b>\$ 185,797.65</b>

**Summary by Transaction Type:**

**Computer Check** **\$ 147,277.57**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
			EFT Check	\$ 38,520.08
			Total Payments	\$ 185,797.65
			Total Voided Items	-

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**

**April 25, 2022**

**PERSONNEL ACTIONS**

**RESOLUTION 27-2022**

**NEW HIRES:**

- Emm Haneline, Library Assistant II, College Avenue Branch, \$15.17 per hour, Effective: March 23, 2022
- Leila Spicklemire, Page, Franklin Road Branch, \$12.50 per hour, Effective: April 7, 2022
- Natasha Shallon, Page, Nora Branch, \$12.50 per hour, Effective: April 20, 2022
- Kira Amani, Page, Nora Branch, \$ 12.50 per hour, Effective: April 7, 2022

**INTERNAL CHANGES:**

- Catrina Barnett from Processing Assistant I, Collection Management, \$15.81 per hour to Processing Assistant II, Collection Management, \$16.31 per hour, Effective: March 27, 2022
- Mikaela Smith from Library Assistant III, Glendale Branch, \$16.63 per hour to Circulation Supervisor II, Glendale Branch, \$21.78 per hour, Effective: March 27, 2022
- Kasey Panighetti from Public Services Librarian, Franklin Road Branch to Public Services Librarian, Warren Branch, No Change in Pay, Effective: April 10, 2022
- Jessica Neeb-Smith from Public Services Librarian, Wayne Branch, \$22.65 per hour to Program Specialist, Public Services Area, \$26.22 per hour, Effective: April 24, 2022
- Bryanna Barnes from Computer Assistant II, Pike Branch, \$15.69 per hour to Public Services Associate II, Central Library, \$17.53 per hour, Effective: April 10, 2022
- Sean Warner from Library Assistant II, Full-Time, Warren Branch to Library Assistant II, Part-Time, Warren Branch, No Change in Pay, Effective: April 10, 2022
- Jacob Leverton from Library Assistant II, Part-Time, Warren Branch to Library Assistant II, Full-Time, Warren Branch, No Change in Pay, Effective: April 10, 2022
- Nichelle Hayes from Manager, Center for Black Literature & Culture, Central Library, \$29.16 per hour to Chief Executive Officer, Chief Executive Office, \$59.84 per hour, Effective: April 2, 2022
- Nicholas Arzola from Hourly Digital Projects Intern, Collection Management to Hourly Digital Projects Intern, Collection Management Special Projects, No Change in Pay, Effective: April 10, 2022
- Kathryn Farmer from Digital Projects Coordinator, Collection Management to Digital Projects Coordinator, Collection Management Special Projects, No Change in Pay, Effective: April 10, 2022
- Ruth Rankin from Metadata Specialist, Collection Management to Metadata Specialist, Collection Management Special Projects, No Change in Pay, Effective: April 10, 2022
- Tess Bellamy from Library Assistant II, Lawrence Branch, \$15.39 per hour to Public Services Librarian, Michigan Road Branch, \$21.78 per hour, Effective: April 24, 2022
- Hope McKune from Circulation Supervisor I, Eagle Branch, \$20.26 per hour to Library Assistant III, Eagle Branch, \$18.00 per hour, Effective: April 10, 2022



- Sarah Tadsen from Interim Public Services Librarian, Michigan Road Branch, \$21.78 per hour to Computer Assistant II, Lawrence Branch, \$15.81 per hour, Effective: April 24, 2022
- Emma Williams from Library Assistant II, Central Library, \$15.73 per hour to Building Steward, Public Services Area, \$16.31 per hour, Effective: April 13, 2022
- Darlene Fox from Electronic Resources Librarian, Collection Management to Electronic Resources Librarian, Collection Management Special Projects, No change in Pay, Effective: April 10, 2022
- Fahmida Alam from Page, Lawrence Branch, \$12.82 per hour to Processing Assistant I, Collection Management, \$15.17 per hour, Effective: May 8, 2022

**RE-HIRES:**

- James Coffee, Team Member, Shipping & Receiving, Collection Management, \$15.17 per hour, Effective: March 23, 2022

**SEPARATIONS:**

- Miah McLaurin, Team Member, Shipping and Receiving, Collection Management, 10 months, Effective: March 18, 2022
- Briann Durham, Page, Glendale, 7 months, Effective: March 28, 2022
- Magaly Coronado, Supervisor Librarian, Lawrence, 2 years and 8 months, Effective: April 1, 2022
- Shayla Grace Sering Cabalan, Page, Learning Curve, 2 months, Effective: March 16, 2022
- Chris Lopez, Accounts Payable Assistant, Accounting, 1 year and 4 months, Effective: April 3, 2022
- Rachelle Colyer, Inter-Library Loan Assistant, Central Library, 5 years and 5 months, Effective: March 23, 2022
- John Helling, Chief Executive Officer, Chief Executive Office, 6 years, Effective: April 02, 2022

**INACTIVE:**

- Robert Branam, Page, Irvington, Inactive: March 30, 2022

**RE-ACTIVATE:**

- Selena Perez, Page, Franklin Road, Re-activated: May 22, 2022
- Kellyn Raters, Page, Franklin Road, Re-activated: May 22, 2022

**RECLASSIFICATION: (None Reported)**

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY****TRAVEL AND TRAINING ACTION**

RESOLUTION 27 - April 2022

**WHEREAS it is the opinion of the Board that it is necessary for the following individuals:****BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:**

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileage	Lodging	Per Diem	Total
Mary Alice Durchholz	CMSA	1201	Virtual	IUG Conference 2022	101	\$ 50.00				\$ 50.00
Kathryn Millikan	CMSA	1201	Virtual	IUG Conference 2022	101	\$ 50.00				\$ 50.00
Sara Wire	CMSA	1201	Virtual	IUG Conference 2022	101	\$ 50.00				\$ 50.00
Deb Lambert	CMSA	1201	Virtual	IUG Conference 2022	101	\$ 50.00				\$ 50.00
Mike Coghlan	FAC	1801	Virtual	Post-disaster safety assessment program	101	\$ 149.00				\$ 149.00
Merdith Strizu	CMSA	1201	Virtual	IUG Conference 2022	101	\$ 50.00				\$ 50.00
Pam Swaidner	CMSA	1201	Virtual	IUG Conference 2022	101	\$ 50.00				\$ 50.00
Kathryn Bacone	CMSA	1201	Virtual	IUG Conference 2022	101	\$ 50.00				\$ 50.00
Amy MacNeil	GLD	2003	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Michele Patterson	BGR	2028	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Andrew Heckroth	COL	2002	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Shelby Graam-Pavan	WPR	2029	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Annabella Claire Habegge	INFO	2024	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Jarrold Reid	PIK	2015	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Erin Fleming	PIK	2015	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Ryan Houdek	EAG	2007	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
LaShelle Bilal	CMSA	1201	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Gwedyonn Ashkevron	CMSA	1201	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Pamela Wright	CMSA	1201	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Elizabeth J. Van Allen	CMSA	1201	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00
Stephanie Jennings	CMSA	1201	Virtual	REI Workshop	101	\$ 350.00				\$ 350.00

\$ 5,049.00

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**NOTES OF THE**  
**FACILITIES COMMITTEE MEETING**  
**April 12, 2022**

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at Warren Branch and electronically via TEAMS on Tuesday, April 12 at 12:00 p.m. pursuant to notice given.

Committee Members Present: Chairman Bigsbee, Dr. Murtadha and Rev. Robinson

Other Attendees Present: Adam Parsons, and Russell Brown

Other Attendees Virtual: Mike Coghlan and Robert Morrison

**COMMITTEE REPORT**

**1. Resolution – Approval XX-2022 – Approval to Award a Construction Services Contract for the Glendale Replacement Branch Solar Photovoltaic System Project**

Adam Parsons introduced the Resolution and gave background information of the Board Action Request and Resolution. The project is to design and install a 150kW rooftop photovoltaic system with a ballasted racking system at the new Glendale replacement branch. The bidding documents were issued to bidders on February 17, 2022. Three (3) sealed bids were received at LSC by the deadline. The bids were opened and read aloud publicly. The lowest, responsive, and responsible bidder was Telamon Energy, Carmel, Indiana, for the total cost of \$293,327.03. The work is within the total Project budget of \$300,000. The work will be funded by the Project Bond Fund (Fund 483).

Chairman Bigsbee asked a clarifying question about the difference in the racking systems proposed, specifically the standard Unirac system proposed by Telamon Energy and the Unirac Ecofoot 2+ proposed by Huston Electric, Inc. Mike Coghlan explained the Unirac Ecofoot 2+ is designed to share the rack footprint between adjacent panels, there is little to no material difference in overall effectiveness and performance between the racking systems.

After discussion, Rev. Robinson made the motion, seconded by Dr. Murtadha that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

**2. Resolution – Approval XX-2022 – Approval to Award a Construction Services Contract for the Fort Ben Branch Solar Photovoltaic System Project**

Adam Parsons introduced the Resolution and gave background information of the Board Action Request and Resolution. The project is to design and install a 135kW rooftop photovoltaic system with a ballasted racking system at the new Fort Ben Branch. The system is sized to provide 80% of the annual electricity needs for the Branch. The bidding documents were issued to bidders on February 17, 2022. Three (3) sealed bids were received at LSC by the deadline. The bids were opened and read aloud publicly.

The lowest, responsive, and responsible bidder was Telamon Energy, Carmel, Indiana, for the total cost of \$256,813.11. The work is within the total Project budget of \$300,000. The work will be funded by the Project Bond Fund (Fund 484).

Dr. Murtadha commented on the lack of WBE entities that were notified of the project. Adam Parsons explained the inverse relationship between company size in an industry and the number of XBE companies in that industry, especially in the “trades” industries of mechanical, electrical, plumbing, and construction.

Dr. Murtadha inquired about the process of XBE certification verification, suggesting the Facilities Committee should discuss this at a different time than this Committee meeting. Adam Parsons agreed with that suggestion and will plan to arrange a discussion with the Facilities Committee and Gwendolyn Simmons, the Library’s Manager of Purchasing and Supplier Diversity. This discussion is tentatively scheduled for the June Committee meeting.

After discussion, the Committee Rev. Robinson made the motion, seconded by Dr. Murtadha that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

**3. Resolution – Approval XX-2022 – Approval to Award a Construction Services Contract for the Spades Park Branch Lighting Upgrade Project**

Adam Parsons introduced the Resolution and gave background information of the Board Action Request and Resolution. The work will replace fluorescent and HID fixtures at Spades Park with new LED fixtures to significantly improve the energy efficiency of the lighting system. The bidding documents were issued to invited vendors and business development contacts on February 15, 2022. Only one (1) quote was received at LSC by the deadline. The quote was opened and read aloud publicly.

The lowest, responsive, and responsible quoter was Richard Lopez Electrical, LLC. After discussion, the Committee recommends awarding the contract to Richard Lopez Electrical, LLC, for the total cost of \$96,883.00. The work is within the total Project budget of \$100,000. The project will be funded by the Energy Improvement Bond Fund (Fund 485). After discussion, Rev. Robinson made the motion, seconded by Dr. Murtadha that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

**4. Resolution – Approval XX-2022 – Approval to Award a Construction Services Contract for the Central Library Atrium Carpet Replacement Project**

Adam Parsons introduced the Resolution and gave background information of the Board Action Request and Resolution. The carpet in the Atrium and Meeting Rooms at Central Library is from the original installation and has reached the end of its service life. The new carpet will be installed with the same island path layout and in a similar color palette. The work will be completed during overnight work to not impact staff and patron services. The project was also moved back to early August to accommodate the summer Events schedule. The project was estimated to be less than \$150,000. The Documents were issued to invited vendors and business development contacts on February 24, 2022. Two (2) bids were received at LSC by the deadline.

The lowest, responsive, and responsible bidder was ICC Floors, Indianapolis, Indiana, for the total cost of \$93,580.00. The project will be funded by the Facilities Improvement Bond Fund (Fund 485).

Chairman Bigsbee noted the cost difference of approximately \$9,500 between the two proposals, but American Floor Covering was proposing a 100% WBE utilization rate compared to the 17% proposed by ICC Floors.

Russell Brown discussed the difference between the statutory requirement of accepting the lowest, responsible, and responsive quoter and the non-statutory XBE utilization goals.

After discussion, Rev. Robinson made the motion, seconded by Dr. Murtadha that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

**5. Proposed Next Meeting**

Tuesday May 10, 2022, at Noon. Location to be Determined.

**6. Other Business**

Dr. Murtadha congratulated Mike Coghlan and the entire Facilities team for working hard to procure these projects at or under their projected budgets. She appreciated the sensitivity to using taxpayer money to fund these projects.

**7. Adjournment**

The meeting adjourned at 12:45 p.m.